

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
March 21, 2017 at 7:00 p.m.**

746388:

The regular meeting was called to order by Mayor Carmel Camp at 7:02 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Carl Sword, Rick Moreno, Tyler Mattison, Lee Ann Minton,
and Darlene VandeZande

ABSENT: None

ALSO PRESENT: WWTP Superintendent Ted Hutchison, City Manager Steven Hartsel and City Clerk Jeaniene McClellan.

ORDERS OF THE DAY:**Approval of Minutes of March 07, 2017:****746389:**

Motion by Tyler Mattison, Seconded by Rick Moreno to **approve the minutes from March 07, 2017 and place on file**, CARRIED: 7-0 by roll call vote.

PUBLIC COMMENT:

No public comment received.

NEW BUSINESS:**AUTHORIZE: Submission of Act 51 Annual Mileage Certification Report**

Under Act 51, the City Street Administrator (the City Manager) is required to review the MDOT-prepared map and certify the accuracy of the approved major and local streets, as well as submit any changes from the previous year.

The signature block of the State Copy of the map is signed by the Street Administrator, followed by the wording "By authority of the Governing Body." This wording is the reason for this authorization request.

For Council's information, the approved MDOT mileage for 2016 is 6.73 miles of major streets and 9.97 miles of local streets, for a total of 16.70 miles local streets- this is unchanged from last year.

746390:

Motion by Lee Ann Minton, Seconded by Tyler Mattison to **authorize the Street Administrator to certify and submit the Act 51 Annual Mileage Certification Report for the period of July 1, 2016 through June 30, 2017**, CARRIED: 7-0 by roll call vote.

AUTHORIZE: Road Closure- Sacred Heart 5K Run

Anne Atkin has submitted the attached route map and letter requesting that Council consider authorizing street closures for a Sacred Heart School event. They are planning their annual 5 kilometer race as a fundraising event on June 10, 2017. The race is planned to start at 9:00 a.m. and be completed by 10:30 a.m. with clean-up done by 11:00 a.m.

Due to the proposed route of the race, they are requesting to have S. Market Street, Pleasant Street, Church from Pleasant to Fayette Streets, Fayette Street (from Church St to S. Market St.) and Mechanic St closed from 8:30 am until 9:20 am. They are requesting St. Files closed for the entirety of the race. In addition, they are requesting to have one lane of the route dedicated to the race until the last participant has passed through.

The school will conduct clean-up, and have volunteers posted along the course.

746391:

Motion by Carl Sword, Seconded by Tyler Mattison to **authorize the closure of S. Market Street, Pleasant Street, Church from Pleasant to Fayette Streets, Fayette Street from Church to S. Market Streets, and Mechanic Street closed from 8:30 a.m. until 9:20 a.m. on Saturday, June 10, 2017 for the Sacred Heart School 5K race, CARRIED: 7-0 by roll call vote.**

Discussion: Update on 207 E Main Street

The City has been attempting to get the formerly dangerous structure at 207 E Main repaired and the blight there mitigated since May 8, 2014. The owners of the property have appeared before Council multiple times to provide updates on their progress.

This agenda item is meant to provide a verbal update to Council of progress since the last hearing on this matter. Since the property is no longer considered unsafe, the update will address the continued blight on the property, and will not require the presence of the property owners. City Clerk Jeaniene McClellan has been in regular contact with the owners and will provide the most current status of work on the property.

******* They are getting a quote to have someone put up the siding and will let us know next week. *******

APPROVE: Purchase of Firefighter Turnout Gear

The current budget contains \$5,000.00 to purchase three sets of turnout gear. The Department purchased 10 sets of Fire-Dex FX-R custom- spec gear in 2014 and has been purchasing additional sets each year to remain in NFPA compliance. We want to match the new gear in color, materials, design and performance. All three vendors' gear was of similar style (Assault/Performance style) to our current gear, all three meet or exceed the minimum NFPA guidelines for Thermal Barriers, Moisture Barriers, and Flame Resistance; two of the three do have the exact specifications as our previously-purchased gear and the other one comes close to them and has no further customization available. After evaluation of our department's needs, evaluation of all gear, the pricing and evaluating the performance measures of each vendor, we wish to purchase three sets of the Fire-Dex FX-R Custom specs gear that matches our existing Fire-Dex gear.

We received the following pricing:

- The FireStore (FX-M) Express Turnout Coat \$1,673.79, Turnout Pant \$1,237.59. Total \$2,910.98 per set. Total for 3 sets \$8,732.94.

- Fire Safety Services for Fire-Dex FX-R Custom: Turnout Coat \$1,065.00, Turnout Pant \$788.00. Total \$1,853.00 per set. Total for 3 sets \$5,559.00.
- West Shore Fire for Fire-Dex FX-R Custom: Turnout Coat \$1,022.00, Turnout Pant \$752.00. Total \$1,774.00 per set. Total for 3 sets \$5,322.00.

Funds are available from line item 206.336.965.663 (Fire Equipment Turnout Gear replacement).

746392:

Motion by Lee Ann Minton, Seconded by Rick Moreno to **approve the purchase of 3 sets of Firefighter Turnout Gear (Fire-Dex FX-R Custom) matching current specifications from West Shore Fire in the amount of \$5,322.00**, CARRIED: 7-0 by roll call vote.

APPROVE: Financial Advisor Proposal for WWTP Improvement Project

Council has already selected the Bond Counsel and Owner's Advisor for the upcoming Wastewater Treatment and Sewer Collection System Improvement Project. Council has also authorized City Staff to seek proposals for a Financial Advisor for the Project, to provide related financial services which are not performed by our Bond Counsel. These services include preparation of the Part 1 SRF application; providing input on Part II; liaison with the Michigan Finance Authority; applying for our bond rating; debt structuring, and managing our financing timetable.

The City Manager has held discussions with 3 firms with a strong record as Municipal Financial Advisors for projects similar to our; Public Financial Management, Inc., Umbaugh & Associates, and Benzinsky & Co. Representatives of each firm stated their intention to provide a proposal to serve as the City's Financial Advisor for the Project. The City received a proposal from Umbaugh & Associates for \$11,500. The cost for these services will be paid after receipt of financing from bond proceeds later this year.

746393:

Motion by Lee Ann Minton, Seconded by Tyler Mattison to **accept the proposal from H. J. Umbaugh & Associates to provide Financial Advisor services relating to the Wastewater Improvement Project for a cost of \$11,500, and authorize the City Manager to sign the letter of engagement with Umbaugh on behalf of the City**, CARRIED: 7-0 by roll call vote.

UNFINISHED BUSINESS:

Bills:

Bills to be Approved for Payment: \$2,673.17

Consumers Energy	\$2,673.17	March 2017 WWTP Electricity
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Bills to be Confirmed: \$2,850.00

Rod Neblo Building Services	\$2,850.00	City Hall Office Trim Work per Quote
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746394:

Motion by Tyler Mattison, Seconded by Rick Moreno to **approve to pay the bills**, CARRIED: 7-0 by roll call vote.

Department Head Report from February 2017:

746395:

Motion by Tyler Mattison, Seconded by Carl Sword to **accept the Department Head Reports from February 2017 and place on file**, CARRIED: 7-0 by roll call vote.

Accounts Payable Report from February 2017:**746396:**

Motion by Tyler Mattison, Seconded by Carl Sword to **accept the Accounts Payable Report from February 2017 and place on file**, CARRIED: 7-0 by roll call vote.

CITY MANAGER'S REPORT:

- In order to incorporate some of the Inflow and Infiltration discovered during the recent SAW grant televising into the upcoming Wastewater Improvement SRF Project, an amendment to the Project Plan to be submitted to the DEQ. This will require repeating some of the public notice/hearing steps within the next month.
- On March 15th, the Treasury Department approved the Deficit Elimination Plan for the Community Center Fund that we submitted in January. This procedural step permits us to next submit a routine Request for Reconsideration allowing us to re-qualify for the highest investment-grade financial status.
- The Fire Department has received the \$2500 donation from MilkSource, and has included a listing of what they purchased in this week's Department Head report. The Department is also sending a thank you card signed by many of them.
- The Recreation Master Plan has been approved by the Department of Natural Resources, and will be effective for 5 years. We may now apply for DNR grants for eligible recreation-oriented projects.
- The latest status on the Campbell v. City of Hudson lawsuit is that the case is awaiting argument before the Michigan Court of Appeals. Written correspondence from both sides has been received by the Court, and we are awaiting the scheduling of verbal arguments before the Court. This is unlikely to occur within the next 12 months.
- Our new City Assessor Victoria Enyart is currently conducting her first Board of Review for us along with the other members of the team. She is also preparing to undertake an overdue re-assessment of the properties within the City, which will likely take over a year. This will require her to work 2 days each week instead of one until the re-assessment is complete.
- Along with Lenawee Now representatives, Mr. Hartsel accompanied an Aide to Senator Peters (D-MI) on a tour of Hi-Lex Controls on Monday, March 20th.

ADJOURNMENT:**746397:**

Motion by Tyler Mattison, seconded by Rick Moreno to **adjourn the meeting at 7:50 p.m.**

APPROVED: _____

Carmel Camp, Mayor

ATTEST: _____

Jeaniene McClellan, City Clerk

REVIEWED BY: _____

Denis F. Jodis, City Attorney

Dated: _____