

**CITY COUNCIL  
121 N CHURCH STREET, HUDSON, MI  
REGULAR MEETING  
April 16, 2019 at 7:00 p.m.**

**746884:**

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Lee Ann Minton, Rick Moreno, Carl Sword  
and Darlene VandeZande

ABSENT: Tyler Mattison

ALSO PRESENT: WWTW Superintendent Ted Hutchison, Police Chief Charlie Weir, City Treasurer Ben Farley, Ambulance Director Jim Stevens, Dan Cherry ó Daily Telegram, Hudson Wrestler ó Jordan Hamdan, Rod and Norma Hamdan, Micheal Childress and Cathy Schoonover from Hudson High School, Gabrielle McCumber, Audrey Woodward, Emma Davis, Brooke Campbell, and Rachael Patterson from Pittsford High School, City Manager Steven Hartsel, and City Clerk Jeaniene McClellan

**ORDERS OF THE DAY:****Excuse Absent Members:****746885:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **excuse Tyler Mattison from the meeting**, CARRIED: 6-0 by roll call vote.

**Approval of Minutes of April 02, 2019:****746886:**

Motion by Carl Sword, seconded by Rick Moreno to **Approve the minutes of April 02, 2019, and place on file**, CARRIED: 6-0 by roll call vote.

**NEW BUSINESS:****Proclamation- State Wrestling Champion Jordan Hamdan:**

Jordan Hamdan has won the State Championship in the Division 4 for the fourth consecutive year.

Therefore, the City Manager recommended that the Hudson City Council adopt the Proclamation in recognition of the accomplishments of Jordan Hamdan for the 2018-2019 season.

**746887:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **adopt the Proclamation acknowledging Hudson Wrestler Jordan Hamdan as State Champion for the fourth consecutive year**, CARRIED 6-0 by roll call vote.

**Approve: Edward Bellfy – Service award 25 years:**

On behalf of the citizens of Hudson, the Hudson City Council extends its appreciation for Ed Bellfy's twenty-five (25) years of dedicated service in the City of Hudson from April 11, 1994 to April 11, 2019.

In accordance with our personnel practices the 25 Year Service Award includes a check in the amount of \$500.00.

**746888:**

Motion by Rick Moreno, seconded by Lee Daugherty to **present 25-Year Service Award to Edward Bellfy**, CARRIED 6-0 by roll call vote.

**APPROVE: No Parking on Main Street for Memorial Day Parade:**

The Memorial Day Parade will be held on Monday, May 27, 2019 at 10:00 a.m. It will originate at the Market House on W. Main Street, commence east on M-34 to N. Maple Grove, continue north on N. Maple Grove to the Maple Grove Cemetery.

An advanced notice of permitted activity will be sent to MDOT for permission to close Main Street for the duration of the parade upon Council approval. The City Manager recommended that Council authorize no parking in the 200 and 300 Block of W. Main Street from 9:30 a.m. to 11:00 a.m. for the parade. This allows a safer environment for the children and others attending the parade. Allowing parking on Main Street causes people to stand in between the cars and/or on the inside of the cars in the parade route.

If Council authorizes no parking in the 200 and 300 block of W. Main Street for the parade, DPW and HPD will take care of setting up and removing the appropriate barricades. In the event that Main Street can be opened up sooner than 11:00 a.m., they will do so.

**746889:**

Motion by Lee Ann Minton, seconded by Carl Sword to **authorize the closure of Main Street, and "No Parking" in the 200 and 300 Block of W. Main Street from 9:30 a.m. until 11:00 a.m. on Monday, May 27, 2019 for the Memorial Day Parade**, CARRIED 6-0 by roll call vote.

**AUTHORIZE: Street Closure – Sacred Heart School 5K Run:**

Sacred Heart School will be having their annual 5K run on June 8<sup>th</sup> this year. The route will be the same as the last 5 years, and are asking council to authorize street closures for this event. The race is planned to start at 9:00 a.m. and be completed by 10:30 a.m. with clean-up done by 11:00 a.m.

They have requested to have S. Market Street, Pleasant Street, Church Street from Pleasant to Fayette Streets, Fayette Street from Church St to S. Market Street and Mechanic St closed from 8:30 a.m. until 9:20 a.m. They have requested to have St. Giles closed for the entirety of the race. In addition, they requested to have one lane of the route dedicated to the race until the last participant has passed through.

The school will conduct clean-up, and have volunteers posted along the course.

**746890:**

Motion by Lee Ann Minton, seconded by Carl Sword to **authorize the closure of S. Market Street, Pleasant Street, Church from Pleasant to Fayette Streets, Fayette Street from Church to S. Market Streets, and Mechanic Street closed from 8:30 a.m. until 9:20 a.m. on Saturday, June 08, 2019 for the Sacred Heart School 5K race**, CARRIED 6-0 by roll call vote.

**AUTHORIZE: Street Closure for the 18<sup>th</sup> Annual Cars for Kids:**

The 18<sup>th</sup> Annual Cars for Kids event will be held again at the eastern side of the Market House parking lot. The proceeds of this event go to needy children in our community around Christmas time. City staff requested that Council authorize the closure of Lane Street between Main and Railroad Streets on Saturday, June 15<sup>th</sup>, 2019 from 7:00 a.m. ó 4:00 p.m. The event runs from 9 a.m. to 3 p.m., with the extra time to allow for set-up and break-down/cleanup before and after the event.

**746891:**

Motion by Lee Ann Minton, seconded by Carl Sword to **authorize the closure of Lane Street between Railroad and Main Streets on Saturday, June 15<sup>th</sup>, 2019 from 7:00 a.m. to 4:00 p.m. for the 18<sup>th</sup> Annual Cars for Kids event, CARRIED 6-0 by roll call vote.**

**APPROVE: Annual Payment to Lenawee Now:**

The Civic Promotion/Marketing fund provides support for Lenawee Now (formerly the Lenawee Economic Development Corp). The pledge invoice received from Lenawee Now for the current year requests the customary amount of \$3,000.00.

**746892:**

Motion by Lee Ann Minton, seconded by Carl Sword to **approve the payment of 2019 annual dues for \$3,000.00 to Lenawee Now for Economic Development assistance, CARRIED 6-0 by roll call vote.**

**APPROVE: Assessor Contracts:**

We have arranged for a 3-year Assessing Services contract with Renius & Renius of Lambertville, MI. The contract specifies a monthly fee of \$1,512.50 per month for a total of \$18,150.00 per year. This amount is within the current budget. The contract runs from April 1, 2019 through March 31, 2022, and follows upon the work already performed by Renius & Renius and paid for up to and through the March Board of Review.

Due to requirements about tax rolls being signed by an actual municipal employee instead of a contractor, Stephanie Renius will sign the tax roll for the City and serve as the actual City Assessor for \$200 under a separate part-time employee contract which also runs from April 1, 2019 to March 31, 2022.

**746893:**

Motion by Carl Sword, seconded by Lee Ann Minton to **approve a three-year contract with Renius & Renius for Assessor Services for \$18,150.00 per year, and approve the part-time employment agreement with Stephanie Renius for \$200 per year, both contracts to be effective from April 1, 2019 to March 31<sup>st</sup>, 2022, and authorize City Manager Steven Hartsel to sign the contracts on behalf of the City, CARRIED 6-0 by roll call vote.**

**DISCUSSION: Fiscal Year 2019-20 Budget:**

The final draft (yellow cover) budget for the upcoming 2019-2020 fiscal year has been provided with the Council packets. There are very few changes in this revision-they are highlighted in yellow.

Some of the major changes were:

- Increase the Maple Grove Reconstruction project budget to reflect the low bid price received
- Postpone the paving of Thompson Trail for a year and shift the funds to North Maple Grove
- Increase the Assessor budget to account for the cost of the reassessment

**UNFINISHED BUSINESS:****Bills:****Bills to be approved for Payment: \$4,512.92:**

Consumers Energy	\$ 4,512.92	Electricity for Street Lights
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**Bills to be confirmed for Payment: \$17,506.30:**

McKesson Medical & Surgical Inc	\$ 1,113.32	Medical Supplies for ALS
Jones & Henry	\$ 7,743.13	Owners Advisor for WWTP Improvement
Jones & Henry	\$ 8,649.85	Engineering Services for Maple Grove Reconstruction

**746894:**

Motion by Carl Sword, seconded by Rick Moreno to **pay the bills**, CARRIED: 6-0 by roll call vote.

**Department Head Reports for March 2019:****746895:**

Motion by Lee Daugherty, seconded by Rick Moreno to **accept the Department Head Reports for March 2019 and place on file**, CARRIED: 6-0 by roll call vote.

**Account Payable Report for March 2019:****746896:**

Motion by Carl Sword, seconded by Rick Moreno to **accept the Account Payable Report for March 2019 and place on file**, CARRIED: 6-0 by roll call vote.

**CITY MANAGER'S REPORT:**

- DEQ Lead Service Line Grant: Work has begun. Both investigative and replacement work is occurring across all parts of town. 3 contractor teams are working. The last status update from the project engineers was last Friday the 5<sup>th</sup> of April, and several lines had been replaced and 8 other lines have been identified for replacement. As of today, nearly half of the project budget has been expended. The contractors should be wrapped up prior to the original completion date of May 31<sup>st</sup>.
- Fleis & VandenBrink Construction and their subcontractors were back on-site this week to begin addressing the many items on the project completion punch list compiled by them and City staff and our Owner's Advisor. A programming error on the lift station control system was noted and corrected, and a new electrical line to the Orbal oxidation ditch motor Variable Frequency Drives had to be run due to a nick in the original. We are waiting for the arrival of two new oxidation ditch sensor probes to replace the originals that were broken off of their original locations, and for a shield for the flow transducer located in the UV subsystem. These items are high priority to properly operate the overall system.
- Also as part of the Wastewater Improvement Project, while the subcontractors on the collection system contract were cleaning the 80 sanitary sewer line leading into the Jackson St. lift station under Jackson Street near the bridge in preparation for grouting of the inside of the line, a large amount of debris came out of the line, indicating collapse or separation of the line. This line feeds the NW portion of the City into the Jackson force main. A section of this line would have to be excavated and replaced. Jackson Street near the bridge was closed to traffic. Fleis & VandenBrink mobilized Bailey Excavating to the site, with assistance from Ted and Jay, and bypass pumping was setup while heavy equipment dug down nearly 20 feet to remove and replace the pipe. As of now (midday Friday), Bailey is nearing the point of replacing the line and then will backfill.

- We held the bid opening for Phase I of the North Maple Grove Reconstruction Project on April 10<sup>th</sup>. We received 3 bids, all of which exceeded the Engineer's estimate of \$514,000. Jones & Henry analyzed the bids and recommend accepting the low bid, from Bailey Excavating, for \$581,087.85. We have altered the upcoming budget to meet this expense. However, we cannot consider awarding the contract until we know whether or not we will receive the \$190,000 MDOT TEDF Cat B grant to help pay for this project. MDOT will not allow contract award until their grant agreement is signed. That is why the bid acceptance is not on this week's agenda. MDOT expects to notify applicants of grant status in mid-May for a project start of mid-July. We will be able to undertake the project either way, however.

**ADJOURNMENT:**

**746897:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **adjourn the meeting at 7:57 p.m.**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk

REVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney

Dated: \_\_\_\_\_