

**CITY COUNCIL  
121 N CHURCH STREET, HUDSON, MI  
REGULAR MEETING VIA TELEPHONE CONFERENCE  
October 6, 2020 at 7:00 p.m.**

**747167:**

The regular meeting was called to order by Mayor Pro Tem Lee Daugherty at 7:00 p.m.

ROLL CALL: PRESENT: Lee Daugherty, Carl Sword, Pam Ely, Rick Moreno and Darlene VandeZande

ABSENT: Carmel Camp and Lee Ann Minton

ALSO PRESENT: Gregg Simeon & Tim Warren – Jones & Henry Engineers, Barb Ireland – Hudson Post-Gazette, Joann Simmons – Hudson Carnegie District Library, Ambulance Director Jim Stevens, DPW Superintendent Jay Best, City Manager Steven Hartsel and City Clerk Jeaniene McClellan

**ORDERS OF THE DAY:****Excuse Absent Members:****747168:**

Motion by Carl Sword, seconded by Pam Ely to **excuse Carmel Camp and Lee Ann Minton from the meeting**, CARRIED: 5-0 by roll call vote.

**Approval of Minutes of September 15, 2020:****747169:**

Motion by Carl Sword, seconded by Rick Moreno to **approve the minutes of September 15, 2020, and place on file**, CARRIED: 5-0 by roll call vote.

**PUBLIC COMMENT:**

No comments received

**PRESENTATION:****Preliminary Engineering Review for N Maple Grove Ave. – Jones & Henry Engineers:**

Engineers Gregg Simon and Tim Warren of Jones & Henry Engineers provided a presentation of the summary of the Preliminary Engineering Review (PER) for the completion of the N. Maple Grove Avenue Reconstruction. This PER is a prerequisite to an application to the U.S. Department of Agriculture Rural Development Agency (RDA) for low-interest loans to complete the reconstruction of the street. The Summary was explained, including the objective, analysis of alternatives, recommended project scope, cost and estimated schedule. The estimated cost for the sewer and water portions of the project is \$2.6 million each, with an annual combined debt payment of under \$200,000. The interest rate for this funding is variable, and increased from 1.5% to 1.75% annually as of October 1<sup>st</sup>. The City would get the lowest rate available between the time of application approval and construction bid advertising.

**NEW BUSINESS:****APPROVE: Proposal for RDA Application Assistance for N. Maple Grove Completion:**

Following the Preliminary Engineering Review (PER) work toward finishing the N. Maple Grove Ave. Reconstruction Project using USDA Rural Development Agency (RDA) low-interest loans, the next step in the process is to complete the funding application. This includes an Environmental Review and State Historic Preservation Office Review using the Rural Community Assistance Program (RCAP.) Once the application is submitted, the City will be able to lock-in the current historically - low interest rate.

Jones & Henry Engineers have submitted the proposal to assist in the preparation of the funding application, and assistance to RCAP in completing the Environmental Review, for a cost of \$17,500.

**747170:**

Motion by Carl Sword, seconded by Darlene VandeZande to **approve the proposal by Jones & Henry Engineers to assist with the preparation of a USDA Rural Development Funding Application and Environmental Report for the N. Maple Grove Ave. Reconstruction Project for \$17,500.00 and authorize the City Manager to sign the proposal acceptance.** CARRIED 5-0 by roll call vote.

**APPROVE: Bids for ALS 2<sup>nd</sup> Station Remodel:**

Proposals from several contractors to provide the sub-contract work at the leased building have been sought after. All Contractors who submitted bids were provided a site visit and a list of our minimum requirements. The following are the recommended subcontractors for each specialty.

**Electrical: (Preplanned budget \$10,000.00)**

Newell Electric \$7,000. Proposal was attached for Council to review (one other contractor provided only a “texted quote” and no written proposal of \$9,350.00 while another presented a written proposal of \$14,211.50)

**Heating and Cooling: (Preplanned budget \$12,500.00)**

*Amended Recommendation:* Ryan and Bradshaw \$11,600.00. Proposal was emailed for Council to review. (although \$650.00 more they included new gas line from the meter, bathroom and dryer vents and venting to the outside. These items were going to be DIY projects.)

All Seasons Heating and Air \$10,950.00. Proposal was attached for Council to review (Two other contractors provided proposals ranging from \$11,980.00 to \$13,500.00)

**Plumbing: (Preplanned budget \$12,000.00)**

*Amended Recommendation:* Ryan and Bradshaw \$11,500.00. Proposal was emailed for Council to review. (although \$300.00 more they included water softener, shower doors, washing machine plumbing, and 2 frost free hose bibs. These were going to be DIY projects).

Jabour Plumbing \$11,200.00. Proposal was attached for Council to review (Two other contractors did not respond to several request for service, another originally stated they were not interested but later stated he would take a look at the project but has not responded to several attempts to set up a site visit. One other made a site visit however has not returned a proposal as of yet)

**747171:**

Motion by Darlene VandeZande, seconded by Pam Ely to **approve the electrical quote from Newell Electric for \$7,000, the HVAC quote from Ryan & Bradshaw for \$11,000, and the plumbing quote from Ryan & Bradshaw for \$11,500 for the remodeling of the 2<sup>nd</sup> ALS Station.** CARRIED 5-0 by roll call vote.

**APPROVE: Set Trick or Treat Time:**

Halloween will occur on Saturday this year.

We are requesting to have Trick-or-Treating from 5:30 – 7:30 p.m.

**747172:**

Motion by Carl Sword, seconded by Rick Moreno to **set Trick-or-Treating for Saturday, October 31, 2020 from 5:30 to 7:30 p.m.** CARRIED 5-0 by roll call vote

**UNFINISHED BUSINESS:****Bills:****Bills to be Approved for Payment: \$10,361.47**

Michigan Rural Water Association	\$ 1,050.00	Advisory Costs for WTP for August
Craig Wickham Tree Service	\$ 1,400.00	Tree, Limb & Stump Removal
The Prodigy Network	\$ 3,236.47	IT Support for City Office and HPD for July & August
Tri State Concrete	\$ 4,675.00	Sidewalk Repairs on Lincoln, Wilcox, Grove & Willow St

**Bills to be Confirmed: \$44,338.33**

Lincoln National Life Insurance	\$ 1,189.71	Life Insurance Premiums for October
Consumers Energy	\$ 1,987.51	Electricity costs for WTP
Consumers Energy	\$ 3,614.15	Electricity costs for WWTP
Modern Waste Systems	\$ 9,789.34	City Wide Refuse Collection
BCBS of Michigan	\$27,757.62	Health Insurance Premiums for October

**747173:**

Motion by Carl Sword, seconded by Rick Moreno to **pay the bills,** CARRIED: 5-0 by roll call vote.

**MINUTES FROM OTHER BOARDS AND COMMISSIONS:****Planning Commission minutes dated September 28, 2020:****747174:**

Motion by Carl Sword, seconded by Rick Moreno to **accept the Planning Commission minutes dated September 28, 2020 and place on file,** CARRIED: 5-0 by roll call vote.

**CITY MANAGER'S REPORT:**

- N. Maple Grove Phase 1 Construction: The contractor has achieved Substantial Completion of the project, with sidewalks, curb and gutter and driveway approach concrete work completed; all 3 courses of asphalt paving completed; and soil restoration begun. The street is open to traffic again. Final completion is still planned by the end of the month, with manhole and collar work, and turf establishment and any defects identified during the walk through scheduled for October 13<sup>th</sup> remaining to be completed.
- On Wednesday, September 30<sup>th</sup>, the City received another brief unexpected afternoon storm. This one knocked down at least 5 trees, including damage to an auto and the destruction of the Thompson Museum yard sign. We again received compliments on the speed with which the Department of Public Works responded to the damage.

- The park shelter repair at Memorial Park has been completed. The street and trail crack-sealing has also been completed. The entire trail system has now been crack-sealed.
- Ted and Josh continue to make progress in cleaning and repairing the sludge system, as well as making preparations to have the sludge hauled away as we normally do at this time of year. The is running smoothly. Ted continues to discover and correct some lingering electrical issues that were likely caused by the major power outages and spikes during the major storm event in August.
- All Departments are prepared for the upcoming winter season. DPW is beginning the annual leaf collection effort. The vac-truck is fully repaired and operating better than since it was new- this should prevent the delays in leaf collection experienced last year.
- City Clerk Jeaniene McClellan and her election team continue to prepare for the upcoming General Election on November 3<sup>rd</sup>. There have been weekly, sometimes daily changes to State procedures regarding early, absentee and mail-in ballots, as well as COVID mitigation measures. The most important current change is the order by a Court of Claims judge requiring ballots to be counted up to 14 days after election day. Because this virtually guarantees that the Council Organizational meeting will not be able to be held until either November 23<sup>rd</sup> or the 30<sup>th</sup>, which is the day before the December 1<sup>st</sup> regular Council meeting. Further, 4 of the 7 incumbent School Boards members failed to get on the ballot, and will run instead as write-in candidates.
- This year's Financial Audit presentation by City Auditor Brent Shea is scheduled for the October 20<sup>th</sup> Council meeting.
- All of the items purchased with the donations from the Murdock Foundation have been received by the Police and Fire Departments, except the two HPD thermal imagers.
- The large parcel of vacant land on the east side of McClellan Street has been sold to a current Hudson family, who have begun the process of building a single-family home and pole barn on it. The land is already zoned single-family residential. This will be the first new-construction house built in the city in the last 8 years, not counting the duplex-type building Vicki Gerig had constructed at Main and Tiffin.

**ADJOURNMENT:**

**747175:**

Motion by Carl Sword, seconded by Rick Moreno to **adjourn the meeting at 7:56 p.m.**

APPROVED: \_\_\_\_\_  
Lee Daugherty, Mayor Pro Tem

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk

REVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney

Dated: \_\_\_\_\_