

CITY COUNCIL
121 N. Church Street, Hudson, MI
PUBLIC HEARING
May 20, 2014 at 7:00 p.m.

745664:

The public hearing was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Namrata Carolan, Lee Ann Minton, Lee Daugherty, Tyler Mattison, Rick Moreno, and Bruce VanWieren
 ABSENT: None

ALSO PRESENT: Dan Cherry, Craig Shumaker & Eric Griffith from Fleis & VandenBrink, Treasurer Marcia Willett, Police Sergeant Ron Keck, Jerry Tanner, Sr., Wes Boyd, WWTP Superintendent Ted Hutchison, City Manager Steve Hartsel and Deputy Clerk Jeaniene McClellan.

ORDERS OF THE DAY:**2014-2015 Fiscal Year Budget:**

Council received four changes to the budget. 1. Local Streets – Due from Local Street fund balance increased \$6,000 due to the actual estimate from the Lenawee County Road Commission for the repaving of Sunrise Meadows. 2. Fire Department – Due to the end of the truck loan payment of \$25,000, the Fire Dept will use \$9,150 less of their fund balance than previously stated. Fire Insurance Receivables was adjusted by \$450 and General Donations increased by \$62. The Chief increased his Fire Repair & Replacement equipment by \$13,400 for additional turn-out gear, boots & Gloves, along with an additional \$1,000 for Radio Equipment Maintenance and \$1,000 for Uniforms. 3. L.D.F.A – Due to the dissolution of the LDFFA, their budget has been adjusted to use their remaining fund balance toward completion of the currently budgeted new Industrial Park sign with a small amount being set aside for miscellaneous expenses. 4. Police Department – Increased Vehicle Repair & Maintenance \$1,000. This changes the budgeted amount from \$1,500 to \$2,500. By doing this, we also decreased our Monies to Build General Fund Balance by \$1,000.

Adjourn Sine Die

ADJOURN SINE DIE:

CITY OF HUDSON
121 N. CHURCH STREET, HUDSON, MI 49247
REGULAR MEETING
May 20, 2014 (Immediately Following Public Hearing)

745665:

The regular meeting was called to order by Mayor Carmel Camp at 7:01 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Namrata Carolan, Lee Ann Minton, Lee Daugherty, Tyler Mattison, Rick Moreno, and Bruce VanWieren
 ABSENT: None

ALSO PRESENT: Lenawee County Commissioner Jim Driskill, Dan Cherry, Craig Shumaker & Eric Griffith from Fleis & VandenBrink, Treasurer Marcia Willett, Police Sergeant Ron Keck, Jerry Tanner Sr.,

Wes Boyd, WWTP Superintendent Ted Hutchison, Carl Sword, City Manager Steve Hartsel and Deputy Clerk Jeaniene McClellan.

ORDERS OF THE DAY:

Approval of Minutes:

745666:

Motion by Namrata Carolan, seconded by Bruce VanWieren to **approve the minutes of May 06, 2014 with corrections and place on file**, CARRIED: 7-0 by roll call vote.

PUBLIC COMMENT:

Lenawee County Commissioner Jim Driskill – On the August Primary Election there will be a 4.8420 millage for Department on Aging with a 6-year term. The Community Action Agency is providing CDBG home improvement grants for people in need. The maximum amount is \$35,000 and with an emergency repair amount of \$2,500. There was a police memorial for the officers who died in the line of duty. Scott Merillat from the Road Commission stated that Lenawee County will be under-funded for repairing their roads this fiscal year. The Lenawee Economic Crimes Unit, directed by Bob Kellogg, has, for example, started collecting money from people writing bad checks to pay back the local merchants.

NEW BUSINESS:

APPROVE: 20-Year Service Resolution and Award- Edward Bellfy

On behalf of the citizens of Hudson, the Hudson City Council extends its appreciation for Ed Bellfy's twenty (20) years of dedicated service in the City of Hudson from April 11, 1994 to April 11, 2014.

In accordance with our personnel practices the 20-Year Service Award includes a check in the amount of \$500.00.

745667:

Motion by Tyler Mattison, seconded by Rick Moreno to **Present 20-year Service Award to Edward Bellfy** CARRIED 7-0 by roll call vote.

RESOLUTION: 2014-2015 Fiscal Year Budget

The Resolution to adopt the 2014/2015 Budget outlines the fact that the operational millage levy for the City of Hudson will remain at 10.6419 mills (\$10.6419 per \$1,000 Taxable Value) to a total levy for the 2014/2015 fiscal year of 10.6419 mills (\$10.6419 per \$1,000 Taxable Value), with a 1.0000 additional millage to be assessed for Advanced Life Support.

745668:

Motion by Lee Ann Minton, seconded by Namrata Carolan to **Approve the Resolution to adopt the 2014/2015 Fiscal Year Budget**, CARRIED 7-0 by roll call vote.

RESOLUTION: Interfund Loan Transfers

The Interfund Loan Resolution gives the City Manager the authority to make short-term loans between funds to cover temporary expenditures based on the fact that adequate revenues will be available during the current fiscal year in said fund to cover the temporary loans.

745669:

Motion by Namrata Carolan, seconded by Bruce VanWieren to **approve the Interfund Loan Resolution giving the City Manager the authority to make short-term loans between funds to cover temporary expenditures**, CARRIED 7-0 by roll call vote.

RESOLUTION: Intrafund Loan Transfers

The Intrafund Loan Resolution gives the City Manager the authority to transfer up to \$1,000 between appropriations within each fund, subject to confirmation by Council within 30 days after the transaction.

745670:

Motion by Namrata Carolan, seconded by Bruce VanWieren to **approve the Intrafund Loan Resolution giving the City Manager the authority to transfer up to \$1,000 between appropriations within each fund, subject to confirmation by Council within 30 days after the transaction**, CARRIED 7-0 by roll call vote.

RESOLUTION: PA 152 Compliance for 2014

On April 17, 2012, Council approved an employee compensation plan that met the requirements of Public Act 63 of 2011 (the EVIP Program). This plan applied only to new full-time hires and was adopted primarily to preserve the maximum possible amount of statutory revenue-sharing for the city.

Public Act 152 of 2011 (The Publicly-Funded Health Insurance Contribution Act) requires a resolution from Council indicating compliance with its provisions. A municipality may still comply with P.A. 152 by opting-out each year (with a two-thirds vote of Council). For the last two years, Council voted to opt-out, and the City Manager recommended that the City opt-out again this year because unlike P.A. 63, P.A. 152 applies to all full-time employees, not just new hires.

By adopting the attached resolution, the City can both maintain full eligibility with statutory revenue-sharing under the P.A. 63 EVIP program, and meet the requirements of P.A. 152.

745671:

Motion by Namrata Carolan, seconded by Bruce VanWieren to **adopt the attached resolution opting-out of the provisions of Public Act 152 of 2011 for the current health care plan year ending November 30, 2014**, CARRIED 7-0 by roll call vote.

Discussion: WWTP Inflow & Infiltration Study – Fleis & VandenBrink Engineering

As previously authorized by Council, the engineering firm of Fleis and VandenBrink has conducted an extensive inflow and infiltration (I&I) flow monitoring study, and is preparing an initial project plan towards improvement of the City's wastewater system, largely through the DEQ's S2 Grant Program. To date, the City has received two S2 grants totaling \$266,850.00.

Project Engineers Craig Shumaker and Eric Griffith, of Fleis & VandenBrink Engineering, are here at the Council meeting to provide the initial results of the flow monitoring study, with particular emphasis on the areas of the sanitary sewer system where high amounts of inflow and infiltration have been observed.

Messrs. Griffith and Shumaker discussed the results, which indicated that 60% of the I&I seems to be from within 1000' of the WWTP. They will narrow their focus and conduct further testing on this area.

APPROVE: Purchase of WWTP Pump for Jackson Street Lift Station

The Jackson Street Lift Station is the most heavily-used lift station in the City's Sanitary Sewer System. There are currently 2 specially-designed submersible pumps that power the Jackson Street Lift Station. If

one of these high-use pumps were to fail during a high water-flow event, the station would likely flood out. The City should have a spare on-hand in case of a pump failure.

WWTP Superintendent Ted Hutchison has received the attached quote from the sole source of these pumps, Kennedy Industries, for \$15,516.00. \$80,000.00 is budgeted in the Sewage Treatment Equipment Fund during the current fiscal year.

745672:

Motion by Lee Ann Minton, seconded by Bruce VanWieren to **approve the purchase of a spare submersible sewage pump for the Jackson Street lift station from Kennedy Industries for \$15,516.00 from the Sewage Treatment Equipment Fund**, CARRIED 7-0 by roll call vote.

Authorize: Hudson Area Ambulance Fundraising Event

The Hudson Area Ambulance Services wishes to hold a fundraising golf outing on Saturday, August 2nd, 2014 at Shaffer's Evergreen Golf Course. The proceeds would go to the Hudson Area Ambulance Service Benefit Fund.

Council permission has been required in order to conduct fundraising activities.

745673:

Motion by Lee Ann Minton, seconded by Bruce VanWieren to **authorize the Hudson Area Ambulance Service to hold a fundraising golf outing**, CARRIED 7-0 by roll call vote.

UNFINISHED BUSINESS:

Bills:

Bills to be Approved for Payment: \$58,096.59

Fleis & Vandenbrink	\$ 1,300.00	2014 Annual Bridge Inspections
Applied Industrial Technologies	\$ 1,400.00	Clarifier Geardrive & Motor @ WWTP
Consumers Energy	\$ 2,497.99	May 2014 WTP/DPW Electricity
Utilities Instrumentation Service	\$ 2,821.00	WWTP W.A.S. Flow Meter (Previously approved)
USA Book	\$ 3,008.00	Chlorine Gas Detection System Repair @ WWTP
Consumers Energy	\$ 3,095.38	May 2014 WWTP Electricity
Blue Cross Blue Shield	\$21,474.22	June 2014 Employee Health Insurance
United Bank & Trust	\$22,500.00	Annual Ambulance Loan Payment

Bills to be Confirmed: \$17,185.00

Archbold Equipment Co.	\$17,185.00	Kubota Off-Road Vehicle
------------------------	-------------	-------------------------

745674:

Motion by Namrata Carolan, seconded by Bruce VanWieren to **pay the bills**, CARRIED: 7-0 by roll call vote

Department Head Reports for April 2014

745675:

Motion by Namrata Carolan, seconded by Lee Ann Minton to **accept the Department Head Reports for April 2014, and place on file**, CARRIED: 7-0 by roll call vote

Accounts Payable Report for April 2014**745676:**

Motion by Namrata Carolan, seconded by Bruce VanWieren to **accept the Accounts Payable Report for April 2014, and place on file**, CARRIED: 7-0 by roll call vote.

MINUTES FROM BOARDS AND COMMISSIONS:

DDA Minutes dated April 10, 2014 (Pending Approval)

Recreation Advisory Board Minutes dated April 17, 2014 (Pending Approval)

LDFA Minutes dated April 24, 2014 (Pending Approval)

Planning Commission Minutes dated April 28, 2014 (Pending Approval)

745677:

Motion by Lee Ann Minton, seconded by Namrata Carolan to **receive the minutes from the other Boards and Commissions, and place on file**, CARRIED: 7-0 by roll call vote.

CITY MANAGER'S REPORT:

- The prospective training center, officially named the Southern Michigan Center for Science and Industry, has been providing numerous presentations around the area, and has conducted some familiarization tours. The Center intends to invite Council to tour the Center within the next two months, once most of their equipment is installed. They have largely completed the interior renovations on site, and have also begun to improve the exterior and grounds at the Center. They expect to begin training their first adult cohort over the summer. They have also activated their website – their web address is www.smcsi.org.
- Webster Park is in the process of being spruced up ahead of the summer Chamber-sponsored Concerts in the Park. There is a full slate of five noteworthy musical acts, beginning with the first event on Thursday evening, June 12th, at 6:30 pm. New grills have been installed at the park, the playground equipment has been repaired and repainted, improvements are being made to the shelter, and the ground are being cleaned up. This is a dual City-Community effort.
- Community Garden Update: Linda Freeborn and Delynn Lake have been working hard to prepare the recently-established Dan Fike Memorial Community Garden. They were recently assisted by Richard Day, who tilled the plot. We are working on providing water to the site and establishing rules and procedures for the garden's use.
- In cooperation with the City Building Inspector, we have begun to focus on blighted properties within the City. We have three properties which have been sent letters regarding unsatisfactory conditions, including homes on Lane Street Lafayette and Main near S. Maple Grove. The City Attorney is also inquiring about the legality of publicizing the names and addresses of property owners who are cited for blight-related issues on their properties.
- MilkSource is rapidly moving toward commencement of operations at their US-127 Hudson Dairy facility. Cows should be introduced there next month. The company has also let the City know that they intend to offer a tour of the facility for Council around the time the dairy opens. They have also expressed an interest in working with the Market House and the Food Pantry regarding a June Dairy Month promotion.
- The Industrial Park has been recertified by the Michigan Economic Developers Association and the Governor as a State Certified Business Park until 2016.

ADJOURNMENT:

745678:

Motion by Lee Ann Minton, seconded by Namrata Carolan to **adjourn the meeting at 7:54 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, Deputy Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney
Dated: _____