

**CITY COUNCIL  
121 N CHURCH STREET, HUDSON, MI  
REGULAR MEETING  
December 15, 2015 at 7:00 p.m.**

**746061:**

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Ann Minton, Namrata Carolan, Lee Daugherty, Rick Moreno, and Carl Sword  
ABSENT: Tyler Mattison

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Dan and Marie Cherry, DPW Superintendent Phil Goodlock, Police Chief Charles Weir, Wes Boyd, Lenawee County Commissioner Jim Driskill, Bruce VanWieren, City Manager Steven Hartsel and City Clerk Jeaniene McClellan.

**ORDERS OF THE DAY:****Excuse Absent Members:****746062:**

Motion by Namrata Carolan, seconded by Carl Sword to **excuse Tyler Mattison from the meeting, DENIED:** 1-5 by roll call vote. (Carolan – yes) (Camp, Minton, Daugherty, Moreno and Sword – no)

**Approval of Minutes:****746063:**

Motion by Namrata Carolan, seconded by Carl Sword to **approve the minutes of November 17, 2015 and place on file, CARRIED:** 6-0 by roll call vote.

**PUBLIC COMMENT:**

Lenawee County Commissioner- Jim Driskill- updated Council on Lenawee County latest news. During the month of January anyone can get a free radon test kit at the Lenawee County Health Department. Also anyone who would like to read more on the latest news at Lenawee County can go to [www.lenaweepublic.com](http://www.lenaweepublic.com)

**NEW BUSINESS:****APPROVE: 2016 Council and Planning Commission Meeting Dates**

The Council was given the proposed 2016 meeting dates for the Council and Planning Commission. These dates must be approved by Council and published in a paper of general circulation. The regular City Council meetings are usually at 7:00 p.m. the first and third Tuesdays of each month, and the regular Planning Commission meetings are at 6:30 p.m. on the fourth Monday of each month.

**746064:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **approve the 2016 Council and Planning Commission meeting dates, CARRIED** 6-0 by roll call vote.

**APPROVE: DPW Labor Agreement**

The DPW union contract expired at the end of June. City staff and representatives from the International Union of Operating Engineers Local 324 reached tentative agreement on a new 3-year Department of Public Works labor agreement in July. This tentative agreement contained the following changes:

- A 3% pay raise during the current year, with wage-reopeners for years 2 and 3.
- Current ACA-compliant Medical, Drug and Dental Coverage Information included.

The City has received the final labor agreement, which has no further changes. The term of this contract is retroactive to July 1<sup>st</sup>, and runs through June 30, 2018.

**746065:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **approve the new 3-Year Labor Agreement with the IUOE, and authorize the City Manager and City Clerk to sign the Final Agreement for the City**, CARRIED 6-0 by roll call vote.

**APPROVE: MDOT Contract for Bridge Improvements**

MDOT has provided a contract to govern the upcoming rehabilitation work on the Jackson and Mechanic Street bridges. \$254,800.00 or 95% of the estimated \$268,200.00 cost of these projects is to be funded by Federal and State funds. The City has budgeted local matching funds of \$13,400.00. The work is projected to occur during the May-June timeframe.

MDOT requires a current resolution by City Council approving the contract and authorizing the persons to sign the contract for the City.

**746066:**

Motion by Namrata Carolan, seconded by Carl Sword to **adopt the attached Resolution approving the MDOT contract for rehabilitation work on the Jackson and Mechanic Street bridges, and authorize City Manager Steven W. Hartsel and City Clerk Jeaniene McClellan to sign the contract for the City**, CARRIED 6-0 by roll call vote

**APPROVE: Engineering Services for SAW Grant Project**

The DEQ has awarded \$600,000.00 to the City beginning in the current fiscal year under the Stormwater, Asset Management, and Wastewater (SAW) Grant Award. The DEQ has approved this funding for activities related to field condition assessments, cost of service development, and preparation of stormwater and sanitary sewer Asset Management Plans, this grant has a match requirement of approximately 10%, or \$61,745.00, of which as much as \$28,000.00 can be performed by the City and credited toward the match.

Fleis & VandenBrink has submitted a Scope of Services document with the original grant application, and requests that the City authorize Fleis & VandenBrink to proceed with the Scope of Services activities under the existing General Consultation Agreement with the City.

**746067:**

Motion by Namrata Carolan, seconded by Lee Ann Minton to **Authorize Fleis & VandenBrink Engineering to proceed with the SAW Grant Project Scope of Services and authorize City Manager Steven Hartsel to sign the Scope of Services Authorization document**, CARRIED 6-0 by roll call vote

**APPROVE: MDOT Administrative Revisions to US-127**

MDOT has notified Steven Hartsel, as City Street Administrator, that they intend to make two Administrative changes to the portion of US-127 between US-223 and the Ohio State Line. They have asked for a letter acknowledging consultation with the City and the City's intent to cooperate with MDOT on the two changes. MDOT states that funding and maintenance would be unaffected by the changes.

The first change is to reclassify the route from "Principal Arterial," done in 2012 by the Federal Highway Administration, to "Minor Arterial." M-34 is already Minor Arterial, as is M-52 and M-99. US-223 and US-12 have been "Major Arterial" for some time.

The other change proposed by MDOT is to remove this section of US-127 from the National Highway System (NHS). This would leave I-69 and US-23 as the nearest roads on the NHS.

**746068:**

Motion by Rick Moreno, seconded by Carl Sword to **cooperate with the revisions per MDOT's letter dated November 18, 2015, DENIED** 0-6 by roll call vote (Camp, Carolan, Minton, Moreno, Sword, Daugherty – no)

**DISCUSSION: S2 Grant SRF Project Plan**

The project primarily funded by the S2 Grant from the DEQ starting back in 2012 will be completed next month. The Project Plan is the final significant portion of the overall project. The Project Plan incorporates the results of the work to identify problems with the Sanitary Sewer collection and treatment system and to propose a plan to correct the material issues with the system. The Project Plan is a prerequisite for receiving loans through either the State Revolving Fund or the Strategic Water Quality Initiative Fund to finance the improvements.

Fleis & VandenBrink provided the draft Project Plan on December 5<sup>th</sup> for a 30-day public comment period. The public hearing on the plan will be Tuesday, January 5<sup>th</sup>, 2016.

The Project Plan recommends the Option to maintain the current WWTP (with various repairs), and focus on mitigating Inflow and Infiltration while building a new headworks facility and disinfection system. The improvements would add 27.7 years to the life of the existing WWTP. The Council was given a copy of the Executive Summary of the Project Plan for more detail on cost and scope of recommended improvements.

**UNFINISHED BUSINESS:****Bills:****Bills to be Approved for Payment: \$29,579.29**

MDOT	\$ 1,488.74	Engle Trail October 2016
C R Motors	\$ 1,499.43	Replace Vac-Truck Clutch Assembly
PVS Nolwood Chemicals	\$ 1,791.70	12 Drums Ferrous Chloride for WWTP
Jones & Henry	\$ 5,850.00	Water Reliable Study October 2015
Blue Cross Blue Shield	\$ 18,949.42	December 2015 Employees Health Insurance

**No Bills to be Confirmed:****746069:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **approve to pay the bills**, CARRIED: 6-0 by roll call vote

**Department Head Reports for November 2015:****746070:**

Motion by Namrata Carolan, seconded by Rick Moreno to **accept the Department Head Reports for November 2015, and place on file**, CARRIED: 6-0 by roll call vote

**Accounts Payable Report for November 2015:****746071:**

Motion by Namrata Carolan, seconded by Rick Moreno to **accept the Accounts Payable Report for November 2015, and place on file**, CARRIED: 6-0 by roll call vote

**MINUTES FROM OTHER BOARDS AND COMMISSIONS****PC Minutes from November 23, 2015: (pending approval)****746072:**

Motion by Namrata Carolan, seconded by Rick Moreno to **receive the PC minutes dated November 23, 2015 (pending approval), and place on file**, CARRIED: 6-0 by roll call vote

**CITY MANAGER'S REPORT:**

- Sewer line repairs near the DPW have been completed. A new sleeved pipe has been run beneath the Bean Creek between the two manhole wetwells, and protective stone rip-rap has been placed above the pipe and along both banks of the creek. The damaged section of the old sewer pipe was located, and confirmed to have been caused by the heavy weight of the tree falling onto it; our insurance company has informed us that it will process the claim based on the findings. The City has forwarded all invoices related to the sewer breakage and repair, the costs of which are approximately \$90,000.00.
- Construction work on the new Paschal Burial Vault facility at the Industrial Park is proceeding rapidly, with the site grading and foundational work nearing completion.
- The City received the executed agreement from the DEQ for the SAW grant for \$600,000.00, dated December 4<sup>th</sup>. The agreement allows us to begin requesting grant funding for eligible expenses dating back to January 2, 2013. City Manager expects with will include some of the Inflow and Infiltration investigation work completed to-date.
- Jones & Henry Engineers are nearing completion of the Water Reliability Study which they have been working on this year as required by the DEQ.
- The structure being constructed at the intersection of Tiffin and Main Streets is the new office for local Realtor Vicki Gerig. The mild weather has allowed construction on the site to proceed rapidly.
- The new access system at the Police Department has been successfully installed.

- First Federal Bank is offering low-interest, unsecured home improvement loans until the end of March 2016. These loans make it possible for local homeowners to make improvements to their property even if they do not have enough equity in their property to qualify for a standard home improvement or home equity loan.

**ADJOURNMENT:**

**746073:**

Motion by Namrata Carolan, seconded by Rick Moreno to **adjourn the meeting at 8:01 p.m.**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk

REVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney  
Dated: \_\_\_\_\_