

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
April 18, 2017 at 7:00 p.m.**

746398:

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Carl Sword, Rick Moreno, Lee Ann Minton,
and Darlene VandeZande
ABSENT: Tyler Mattison

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Wes Boyd, Lenawee County Commissioner - Jim Driskill, Dan Cherry, Karen Downing, Brad VandeZande, DPW Superintendent Phil Goodlock, City Manager Steven Hartsel and City Clerk Jeaniene McClellan.

ORDERS OF THE DAY:**Excuse Absent Memeber:****746399:**

Motion by Lee Ann Minton, Seconded by Rick Moreno to **excuse Tyler Mattison from the meeting**,
CARRIED: 5-1 by roll call vote. (Camp, Minton, Moreno, Sword, VandeZande – yes, Daugherty – no)

Setting the Agenda:**746400:**

Motion by Lee Daugherty, Seconded by Rick Moreno to **approve to add under New Business Item A as Approve: Thompson Trail Excavating and under New Business Item B Approve: Notice of Intent Resolution for SRF Wastewater Improvement Project then move the other items so accordingly**,
CARRIED: 6-0 by roll call vote.

Approval of Minutes of March 21, 2017:**746401:**

Motion by Carl Sword, Seconded by Darlene VandeZande to **approve the minutes from March 21, 2017 and place on file**, CARRIED: 6-0 by roll call vote.

PUBLIC COMMENT:

Brad VandeZande – 621 N Maple Grove – ask Council to let the Legion Riders put out crosses on Maple Grove Ave for the Memorial Day Parade. (will be placed on agenda for next council meeting)

Lenawee County Commissioner Jim Driskill updated Council on the latest news in Lenawee County and to remind them that May 15th is Police Memorial Day.

NEW BUSINESS:**APPROVE: Thompson Trail Excavating:**

The City has received a quote from Rising Excavating for tapering down the south end of the railroad embankment to meet ADA slope restrictions and to prepare for paving later.

The cost of the work is \$2,400.00, and the work is in the current budget under the Thompson Trail.

746402:

Motion by Lee Ann Minton, Seconded by Carl Sword to **approve the quote from Rising Excavating for Dozer work for the Thompson Trail for \$2,400.00 from the Thompson Trail line item, CARRIED: 6-0 by roll call vote.**

APPROVE: Notice of Intent Resolution for SRF Wastewater Improvement Project:

Jeff Aronoff, our Bond Counsel for the Wastewater Improvement Project, has provided the attached Resolution is a Notice of Intent to pay for the wastewater project by issuing revenue bonds. The resolution is a required step in the process of issuing the bonds later this year.

The resolution indicates a maximum amount of \$5,400,000 of revenue bonds; this is higher than what we expect to need, but we cannot increase the size of the bonds after the notice, though we can reduce the amount of the bonds below the amount indicated on the notice. The notice also specifies the manner in which the City electors may petition for a referendum on the issuance of the bonds.

If passed, the resolution needs to be published in the Post Gazette. Mr. Aronoff wishes to have the notice published soon in order to meet the normal timeline.

746403:

Motion by Lee Ann Minton, Seconded by Lee Daugherty to **approve the Notice of Intent Resolution for the Wastewater Improvement Project, CARRIED: 6-0 by roll call vote.**

APPROVE: No Parking on Main Street for Memorial Day Parade:

The Memorial Day Parade will be on Monday, May 29, 2017 at 10:00 a.m. It will originate at the Market House on W. Main Street, commence east on M-34 to N. Maple Grove, continue north on N. Maple Grove to the Maple Grove Cemetery.

An advanced notice of permitted activity will be sent to MDOT for permission to close Main Street for duration of the parade upon Council approval. It is the City Manager's recommendation that Council authorize "no parking" in the 200 and 300 Block of W. Main Street from 9:30 a.m. – 11:00 a.m. for the parade. This allows a safer environment for the children and others attending the parade. Allowing parking on Main Street causes people to stand in between the cars and/or on the inside of the cars in the parade route.

If Council authorizes "no parking" in the 200 and 300 block of W. Main Street for the parade, DPW and HPD will take care of setting up and removing the appropriate barricades. In the event that Main Street can be opened up sooner than 11:00 a.m., they will do so.

746404:

Motion by Carl Sword, Seconded by Rick Moreno to **authorize the closure of Main Street, and "No Parking" in the 200 and 300 Block of W. Main Street from 9:30 a.m. until 11:00 a.m. on Monday, May 29, 2017 for the Memorial Day Parade, CARRIED: 6-0 by roll call vote.**

APPROVE: Proclamation – Bi County Herald:

The Bi-County Herald recently ceased publication after 82 years. The Bi-County Herald helped to provide a common sense of community centered around Hudson. Its absence will be felt by everyone in the area.

Therefore, the City is recommending that Council adopts the proclamation for the Bi-County Herald, acknowledging its many years of service to our community.

746405:

Motion by Lee Ann Minton, Seconded by Rick Moreno to **adopt the Proclamation acknowledging the Bi-County Herald, commending it for its many decades of dedicated service to the City of Hudson, with gratitude and thanks**, CARRIED: 6-0 by roll call vote.

APPROVE: 2017 Master Plan:

The Michigan Planning Enabling Act (P.A. 33 of 2008) establishes the process by which a city may adopt its Comprehensive (Master) Plan.

On October 4, 2016, Council voted to receive the draft Master Plan from the Planning Commission and approve it for distribution. The Planning Commission subsequently distributed a Notice of Intent to Plan, which began the 63-day comment period of the review process. On March 27th, the Planning Commission held a public hearing on the proposed plan and voted unanimously to recommend that Council approve the Master Plan.

Council needs to vote to become the adopting authority for the Master Plan, and then vote on approving the Resolution to Adopt the Master Plan.

746406:

Motion by Lee Ann Minton, Seconded by Carl Sword to **pass a resolution to have Council become the adopting authority for the Master Plan**, CARRIED: 6-0 by roll call vote.

746407:

Motion by Lee Ann Minton, Seconded by Carl Sword to **approve the Resolution to Adopt the 2017 Master Plan**, CARRIED: 6-0 by roll call vote.

APPROVE: Disposal of excess City Vehicles:

DPW Superintendent Phil Goodlock has excess old vehicles and is asking permission to sell and scrap the old pickups, and to sell the old Vactor truck and ambulance.

746408:

Motion by Rick Moreno, Seconded by Carl Sword to **authorize DPW to scrap out 2 pickups and sell 3 pickups, Vactor truck and an ambulance**, CARRIED: 6-0 by roll call vote.

DISCUSSION: FY 2017/18 Draft Budget:

The budget is similar to last year except for the following noteworthy items;

- Achievement of a General Fund balance exceeding one Quarter's Operating Expenses, which has been a goal for several years.
- Funding for several items, including:
 - Reconstruction of the 100 block of Lane Street (in conjunction with related WWTP project collection system improvements)
 - Reconstruction of the NW Downtown parking lot
 - Initial paving of the Thompson Trail to Memorial Park
 - Replacement of the 2010 Police Cruiser
 - Initial \$40,000 bond interest payment for the WWTP project

- Completion of SAW Grant-related activities.
- A 3% employee pay increase that catches up to the rate of inflation.
- The Local Street Fund this year accrues to nearly a quarter-million dollars.
- An overall total fund balance in excess of \$1 million dollars.

We propose delaying the Murdock Trail bridge renovation project by a year, due to the focus on the parking lot and trail projects. We have included recreation funding to complete the tennis court refurbishment, Will Carleton concession stand roof repairs and Webster Park bathroom flooring. Increased expenses are included for the cost of the cemetery lawn contract, and a one-year increase in Assessor expenses to allow her to work two days a week in order to correct the previous problems by the State-mandated deadline next year. Finally, \$10,000 is included to determine the structural status of the foundation, walls, and floors at the Fire Station, which have been sagging for some time; and funding is budgeted to replace the roof at the DPW building at 122 Mechanic Street.

APPROVE: Set Public Hearing for the 2017/18 Fiscal Year Budget:

The City needs to establish a Public Hearing date for the adoption of the FY 2017/18 City Budget, and the Truth-In-Taxation setting of the City Millage rate.

The recommendation for setting the Public Hearing is for Tuesday, May 16, 2017.

746409:

Motion by Lee Ann Minton, Seconded by Rick Moreno to **Set a Public Hearing for the adoption of the FY 2017/18 City Budget, and the Truth In Taxation for setting of the City Millage rate for Tuesday, May 16, 2017**, CARRIED: 6-0 by roll call vote.

UNFINISHED BUSINESS:

Bills:

Bills to be Approved for Payment: \$6,281.82

Consumers Energy	\$3,644.16	March 2017 Street Lights
Consumers Energy	\$2,637.66	April 2017 DPW/WTP Electricity

Bills to be Confirmed: \$6,389.83

Consumers Energy	\$2,673.17	March 2017 DPW/WTP Electricity
Consumers Energy	\$3,716.66	March 2017 WWTP Electricity

746410:

Motion by Lee Ann Minton, Seconded by Lee Daugherty to **approve to pay the bills**, CARRIED: 6-0 by roll call vote.

Department Head Report from March 2017:

746411:

Motion by Lee Ann Minton, Seconded by Carl Sword to **accept the Department Head Reports from March 2017 and place on file**, CARRIED: 6-0 by roll call vote.

Accounts Payable Report from March 2017:**746412:**

Motion by Carl Sword, Seconded by Rick Moreno to **accept the Accounts Payable Report from March 2017 and place on file**, CARRIED: 6-0 by roll call vote.

MINUTES FROM OTHER BOARDS AND COMMISSIONS:**Planning Commission minutes dated March 27, 2017:****746413:**

Motion by Carl Sword, Seconded by Rick Moreno to **accept the Planning Commission minutes from March 27, 2017 and place on file**, CARRIED: 6-0 by roll call vote.

CITY MANAGER'S REPORT:

- The required Public Hearing for the Amended DEQ Project Plan for the Wastewater Improvement Project has been advertised and will be held on May 2nd, just prior to the regular Council meeting.
- The City's Financial Advisor for the project, Tom Traciak, has been working earnestly to complete the Rate Methodology for the project; this is a required element of the application for the SRF Loan for the project. Meanwhile, our Bond Counsel is preparing the Statement of Intent for the Bond Issuance for the project, and this should be completed prior to the next Council meeting.
- On April 5th, we held our latest Design Review meeting with all groups participating in the project, including the DEQ. The project remains on track, with a compressed timeline due to the addition of the project elements included in the amended plan.
- On a related note, the WWTP has been subject to extremely high flows again, due to rainfall and already saturated ground. This does indicate the degree of inflow and infiltration. There have been several unavoidable violations of the discharge permit, and the DEQ has been notified. The DEQ indicates not to worry and that countless other municipalities are currently having the same weather-related difficulties.
- A benefit for the Weir family is going to be held at the Legion on Friday, April 21st. This spaghetti dinner will include a silent auction, and there will also be a volleyball tournament on Sunday.
- The City participated in the Target Market Analysis being sponsored and paid for by the County.
- We have received the preliminary design for the NW parking lot project, and expect to request permission to proceed with bids next month. The preliminary estimate for the cost of the project is \$180,000, to be split with the DDA.
- The Celebrate Hudson Festival is scheduled for July 8th.

ADJOURNMENT:

746414:

Motion by Lee Ann Minton, seconded by Carl Sword to **adjourn the meeting at 8:17 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney
Dated: _____