

**CITY OF HUDSON
DOWNTOWN DEVELOPMENT AUTHORITY
121 N. CHURCH STREET, HUDSON, MI
REGULAR MEETING
Thursday, January 19, 2017
6:00 p.m.**

The regular meeting was called to order to by Chairman Mike Sanborn at 6:00 p.m.

ROLL CALL: PRESENT: Mike Sanborn, Dave Sheely, Dave Willhite, John Kirkland, Darwin Vandevender, Wes Boyd, Pastor Bradley Luck

ABSENT: Jason Decker, Mark Monahan, Tim Sallows, Pam Ely

OTHERS: City Manager Steven Hartsel and Deputy Clerk Linda Cross

ORDERS OF THE DAY:

Setting the Agenda:

City Manager added the **Approval of the Design Engineering of the North West Parking Lot Construction Project** as Item E under New Business. CARRIED: by voice vote

Member Dave Sheely added **Concerts in the Park** as Item F under New Business. CARRIED: by voice vote

Minutes:

Motion by Wes Boyd, seconded by Dave Sheely to **approve the minutes of October 20, 2016 and place on file**, CARRIED: by voice vote.

PUBLIC COMMENT:

No Public Comment received

NEW BUSINESS:

Security Cameras in the Downtown Area

Members viewed the live stream of the city cameras on the computer in the city office, and discussed the status of the remainder of cameras to be installed, and their ability to view them online.

Paint Project Update

No new news to update

The remaining funds are \$1294.16

Discuss Budget:

Chairman Mike Sanborn informed that they need to come up with a proposed budget for the city by the next meeting. A committee was formed consisting of Dave Willhite, Dave Sheely, John Kirkland and Mike Sanborn.

Discuss Strategic Planning

The current DDA 10 year plan will be completed once the new parking lot is finished. The DDA will hold a meeting to lay out the plan for the next 10 years, and have it fit into the City’s Master Plan

Approve Design Engineering of the North West Parking Lot Construction Project

Discussed the remainder of the funding from the North East Parking Lot project going to the proposed cost for Design Engineering on the forthcoming North West Parking Lot Project

Motion by Dave Sheely, Seconded by Dave Willhite to **Authorize funding for the Design Engineering costs for the North West Parking Lot Reconstruction Project for \$14,700, CARRIED:** by voice vote

Concerts In the Park

Dave Sheely shared that the 2017 schedule is mostly set, and the city is getting people from quite a distance away to attend.

He asked the DDA to sponsor Concerts in the Park for 2017

Motion by Wes Boyd, Seconded by Pastor Bradley Luck to **sponsor Concerts in the Park for \$750, CARRIED:** by voice vote

UNFINISHED BUSINESS:

Bills

No bills to pay.

Financial Report:

The board was provided with a copy of their DDA Financial Report for the period ending December 31, 2016, submitted by the City Treasurer.

Balance Sheet

Cash – DDA	\$ 35,108.00
Total Revenue	\$ 56,760.70
Total Expenses	\$ 66,932.45
Net Surplus(Deficit)	\$ 24,936.25

Motion by Dave Willhite, seconded by Dave Sheely to **approve the Financial Report, CARRIED:** by voice vote.

CITY MANAGER’S REPORT

City Manager discussed 306 W Main- we are waiting for the title to clear, hopefully in the next 4 weeks, for the sale of the property.

Informed the council of our new assessor Victoria Enyart, and invited them to stop in and meet her.

ADJOURNMENT:

Motion by Dave Sheely, seconded by John Kirkland to **adjourn the meeting at 6:40 p.m.**

ATTEST: _____
Linda J Cross, Deputy City Clerk