

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
PUBLIC HEARING MEETING
October 4, 2016 at 7:00 p.m.**

746256:

The public hearing meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Carl Sword, Rick Moreno, Lee Daugherty, Namrata Carolan,
Tyler Mattison, and Lee Ann Minton
ABSENT: None

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Dan Cherry, Deputy Clerk Linda Cross, Hudson Police Chief Charles Weir, Phillip Schaedler, Fleis & VandenBrink engineers – Craig Schumaker, David Harvey, Jeff Pugh, City Manager Steve Hartsel and City Clerk Jeaniene McClellan.

ORDERS OF THE DAY:

IFTApplication for Paschal Burial Vault and Cremation

No Comments received.

Adjourn Sine Die

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
October 4, 2016 Immediately Following Public Hearing**

746257:

The regular meeting was called to order by Mayor Carmel Camp at 7:02 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Carl Sword, Rick Moreno, Lee Daugherty, Namrata Carolan,
Tyler Mattison, and Lee Ann Minton
ABSENT: None

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Dan Cherry, Deputy Clerk Linda Cross, Hudson Police Chief Charles Weir, Phillip Schaedler, Fleis & VandenBrink engineers – Craig Schumaker, David Harvey, Jeff Pugh, City Manager Steve Hartsel and City Clerk Jeaniene McClellan.

ORDERS OF THE DAY:**Approval of Minutes:****746258:**

Motion by Namrata Carolan, seconded by Rick Moreno to **approve the minutes of September 6, 2016 and place on file**, CARRIED: 7-0 by roll call vote.

PUBLIC COMMENT:

Phillip Schaedler – Lenawee County Judge of the 39th Circuit Court Candidate introduced himself for the upcoming election.

PRESENTATION:

WWTP SRF Project Update – Fleis & VandenBrink Engineering

Jeff Pugh presented Council with an update presentation on the project. The timeline to start construction on the \$5 million project is estimated to be December 2017.

NEW BUSINESS:**APPROVE: Re-appoint John Kirkland and Dave Willhite to the DDA**

John Kirkland and Dave Willhite have requested to be re-appointed to 4-year terms on the Downtown Development Authority that will expire in October 2020.

They meet all the requirements to be re-appointed to the Downtown Development Authority.

746259:

Motion by Lee Ann Minton, seconded by Rick Moreno to **reappoint John Kirkland and Dave Willhite to the Downtown Development Authority to 4-year terms expiring in October 2020, CARRIED 7-0** by roll call vote

APPROVE: IFT Application for Paschal Burial Vault and Crematory

The City has received an IFT Application from Paschal Burial Vault & Crematory for their new building in the Industrial Park. The application includes \$520,000 real property. If approved for the full 12 years this IFT would begin December 31, 2016 and expire December 30, 2028.

The IFT covers new construction of facilities at 15725 Steger Industrial Drive. They currently have a building permit for a 7,200 square foot 18 ft high building to house their warehouse. Estimated cost for the completed building is the \$520,000.

There is a personal property portion to this application but the IFT Department of the State Government said that any and all personal property IFT portions on an application can be excluded from the local body resolution approving the IFT. This manufacturing personal property will be exempt under the new personal property laws.

The application states that one existing job retained and two new jobs will be created as a result of this project. Granting this IFT should have a positive impact on our community allowing a long established company to expand their operations.

The City Assessor has attached a spreadsheet of the effect that granting this IFT would have on the city and other taxing authorities. The spreadsheet addresses only a review of the real portion of this IFT application. The report indicates that the City will receive \$18,223 additional in taxes with the completion of this building.

746260:

Motion by Lee Ann Minton, seconded by Namrata Carolan to **approve the IFT application from Paschal Burial Vault and Crematory as forwarded by the City of Hudson IFT Review Committee, CARRIED 7-0 by roll call vote.**

APPROVE: Payment Application 3 and Change Order 2, West Street Project

Payment Application 3 for the West Street Reconstruction Project is in the amount of \$12,986.35. This is the final contractor payment for the project.

Change Order 2 reflects final balancing quantities. This final change order reduces the contract amount by \$11,694.12, from \$166,369.70 to \$157,926.58.

746261:

Motion by Lee Ann Minton, seconded by Namrata Carolan to **approve Payment Application 3 for the West Street Reconstruction Project Phase in the amount of \$12,986.35 and approve Change Order 2, for a final contract amount of \$157,926.58, and authorize the City Manager to sign the Change Order, CARRIED 7-0 by roll call vote.**

UNFINISHED BUSINESS:**Bills:****Bills to be Approved for Payment: \$10,179.45**

| | | |
|---------------------------|-------------|--|
| McKenna & Associates | \$ 1,625.00 | Master Plan Progress through August 2016 |
| Adrian Tecumseh Fence | \$ 1,704.29 | NE Parking Lot Dumpster Corral |
| MI Dept of Transportation | \$ 1,737.56 | Final Bill for Jackson St Bridge Rehab |
| PVS Nolwood Chemicals | \$ 1,787.60 | 6 Drums Ferrous Chloride for WWTP |
| McKenna & Associates | \$ 3,325.00 | Rec Plan Progress through August 2016 |

Bills to be Confirmed: \$19,675.83

| | | |
|------------------------------|--------------|--|
| Hillsdale County Inspections | \$ 1,760.00 | Aug 2016 Rental, Bldg & Electrical Inspections |
| Watson Diesel Service | \$ 2,722.72 | ALS Unit A/C Compressor Replacement |
| Blue Cross Blue Shield | \$ 15,193.11 | October 2016 Employee Health Insurance |

746262:

Motion by Namrata Carolan, seconded by Rick Moreno to **approve to pay the bills, CARRIED: 7-0 by roll call vote**

Department Head Reports for August 2016**746263:**

Motion by Namrata Carolan, seconded by Rick Moreno to **accept the Department Head Reports for August 2016 and place on file, CARRIED: 7-0 by roll call vote**

Accounts Payable Report for August 2016**746264:**

Motion by Namrata Carolan, seconded by Rick Moreno to **accept the Accounts Payable Report for August 2016 and place on file, CARRIED: 7-0 by roll call vote**

MINUTES FROM BOARDS AND COMMISSIONS:**Planning Commission minutes dated June 27, 2016 (Pending Approval):****746265:**

Motion by Namrata Carolan, seconded by Rick Moreno to **accept the Planning Commission minutes dated June 27, 2016 (pending approval) and place on file**, CARRIED: 7-0 by roll call vote

DDA minutes dated September 22, 2016 (Pending Approval):**746266:**

Motion by Namrata Carolan, seconded by Rick Moreno to **accept the DDA minutes dated September 22, 2016 (pending approval) and place on file**, CARRIED: 7-0 by roll call vote

CITY MANAGER'S REPORT:

- The repaving of North Munson Highway by the Lenawee County Road Commission has been completed. The County will return this Fall to stripe the road. They also re-striped South Munson Highway last month while they were in the area. Cobb Street has also been paved, so gravel should stop washing onto Pleasant and Washington Streets from this source. The City should be receiving the final invoices for these paving projects soon, which may differ from the previous estimates, depending on the actual quantities used.
- Our source of electricity for the lighting of the Findlay Trail pedestrian bridge is no longer available, since the property recently changed ownership. City Manager has coordinated with Consumers Energy on a new source of electricity, which will involve a transformer off the nearby primary line and trenching the power to the existing pedestal area. We expect to receive the proposal from Consumers in just over a week, and will bring to Council for consideration.
- The final work on the Northeast Parking lot is scheduled for Monday, October 3rd. This will be paving working several spots to properly route water drainage. The work will not be charged to the City.

Rehabilitation of the Will Carleton Park tennis courts is progressing. Fence repairs and painting have begun, and fundamental work on the large cracks across the courts are also in-progress. Upcoming milestones include court resurfacing, striping and construction of a new wooden backboard.

- The DDA and several members of the Planning Commission met together with the consultant who is updating the Master Plan, and members of the Recreation Advisory Board met with the consultant working on the Recreation Master Plan. These meetings are part of the public input process for the updates, which will be completed early next year.
- Deputy Clerk/Treasurer Linda Cross has just completed the Election Official Accreditation course taught by the State. She will now be able to assist the City Clerk in conducting elections.
- The sale of a 5-acre parcel by Hudson Area Schools for the Drews Place Assisted Living Facility has been completed, and we have approved the building permit to begin construction. This is likely to commence within the next 2 weeks.

ADJOURNMENT:

746267:

Motion by Lee Ann Minton, seconded by Rick Moreno to **adjourn the meeting at 8:12 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney
Dated: _____