

**CITY COUNCIL**  
**121 N CHURCH STREET, HUDSON, MI**  
**REGULAR MEETING**  
**April 19, 2016 at 7:00 p.m.**

**746136:**

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Ann Minton, Lee Daugherty, Namrata Carolan, Tyler Mattison, Rick Moreno and Carl Sword  
 ABSENT: None

ALSO PRESENT: WWTP Superintendent Ted Hutchison, City Treasurer Marcia Willett, Deputy Clerk Linda Cross, Police Chief Charles Weir, Ambulance Director Jim Stevens, Pastor Troy Neujahr, Brad & Darlene VandeZande, City Manager Steven Hartsel and City Clerk Jeaniene McClellan.

**ORDERS OF THE DAY:****Approval of Minutes:****746137:**

Motion by Namrata Carolan, seconded by Carl Sword to **approve the minutes of April 05, 2016 and place on file**, CARRIED: 7-0 by roll call vote.

**PUBLIC COMMENT:**

Brad & Darlene VandeZande from the American Legion Post 180- During the Memorial Day Holiday the Legion would like to put crosses in the boulevard along Grove Street. On the crosses will have the veterans name with the war they served in. They would also like to have the crosses put in the ground 1 week before and then remove them by the end of the week after Memorial Day.

Council has asked to bring this back to them at the next meeting to take a vote.

**NEW BUSINESS:****APPROVE: Resolution for Pastor Troy Neujahr**

Pastor Troy Neujahr has served on the City of Hudson Planning Commission Board from June 23, 2014-March 28, 2016, contributing to the prosperous and orderly development of the City.

Therefore, the City Manager recommend that Council adopt the resolution for Pastor Troy Neujahr, officially commending him for his loyal efforts and dedicated service to the City of Hudson.

**746138:**

Motion by Lee Ann Minton, seconded by Namrata Carolan to **adopt the Proclamation acknowledging Pastor Troy Neujahr, commending him for his dedicated service to the City of Hudson**, CARRIED 7-0 by roll call vote.

**APPROVE: Appoint Pastor Bradley Luck to the DDA**

Pastor Bradley Luck has expressed his interest to be on the Downtown Development Authority. He will fill the position on the DDA reserved for a resident of the DDA District.

He meets all the requirements to be appointed to the Downtown Development Authority.

**746139:**

Motion by Namrata Carolan, seconded by Rick Moreno to **appoint Pastor Bradley Luck to the DDA with a 4-year term expiring October, 2020**, CARRIED 7-0 by roll call vote.

**RESOLUTION: Temporary Handicapped Parking on Mechanic St**

The Sacred Heart Catholic Church conducts its annual festival in June. This year's festival is scheduled for Friday, June 3 and Saturday, June 4, 2016. Most of the festival activities take place in the rear parking lot of the church.

The Church has requested that parking along Mechanic Street in the block between S. Market Street and St. Giles be designated for handicapped parking only. Mechanic Street is the closest location next to the festival grounds. Chief Weir has been consulted, and the H.P.D. will handle the handicapped signage.

This is only for the festival of June 3 & 4, 2016.

**746140:**

Motion by Namrata Carolan, seconded by Rick Moreno to **adopt the Resolution for Temporary Handicapped parking on Mechanic Street between S. Market St. and St. Giles on June 3 & 4, 2016**, CARRIED 7-0 by roll call vote.

**APPROVE: No Parking on Main Street for Memorial Day Parade**

The Memorial Day Parade will be held on Monday, May 30, 2016 at 10:00 a.m. It will originate at Tiffin Street, commence west on M-34 to Grove Street, continue south on Grove Street turning west on Division to the Calvary Cemetery.

An advance notice of permitted activity will be sent to MDOT for permission to close Main Street for the duration of the parade upon Council approval. It is the City Manager's recommendation that Council authorize "no parking" in the 200 and 300 Block of W. Main Street from 9:30 am – 12:00 noon for the parade. Allowing parking on Main Street causes people to stand in between the cars and/or on the inside of the cars in the parade route.

If Council authorizes "no parking" in the 200 and 300 block of W. Main Street for the parade, DPW and HPD will take care of setting up and removing the appropriate barricades. In the event that Main Street can be opened up sooner than 12:00 noon, they will do so.

**746141:**

Motion by Namrata Carolan, seconded by Carl Sword to **authorize the closure of Main Street, and "No Parking" in the 200 and 300 Block of W. Main Street from 9:30 a.m. until 12:00 noon on Monday, May 30, 2016 for the Memorial Day parade**, CARRIED 7-0 by roll call vote.

**APPROVE: Publish a Public Notice for Maple Grove Cemetery Decorations**

The amount of Maple Grove Cemetery's decorations have become excessive. The City Staff is asking permission to put a public notice in the newspaper to inform the public that we will be removing all excessive decorations from the graves.

Grave decorations such as edging, borders, fencing, glass or ceramic containers/vases, stones/rocks, marble chips, ornaments figurines or other similar articles will be removed beginning the week of May 9<sup>th</sup>.

**746142:**

Motion by Namrata Carolan, seconded by Carl Sword to **authorize placement of a public notice in the newspaper to inform the public that the City will be removing all excessive decorations from Maple Grove Cemetery beginning the week of May 9th**, DENIED 3-4 by roll call vote. (Camp, Carolan, and Sword – yes) (Daugherty, Mattison, Minton and Moreno – no)

**746143:**

Motion by Lee Ann Minton, seconded by Carl Sword to **Follow the current notice placed in the paper and remove the old floral decorations. In terms of the excessive decorations work on a plan that to notify the grave owners if possible prior to taking any action**, CARRIED 7-0 by roll call vote.

**ACCEPT: Conveyance of Parking Lot Parcel**

Dennis and Pam Smoke have offered to convey a small parcel of land in the middle of the Northeast Parking Lot behind 212 W. Main Street to the City. Having this parcel belong to the City would facilitate the reconstruction and future maintenance of the parking lot.

The transfer would be at no cost to the City, and would be accomplished with a quitclaim deed.

**746144:**

Motion by Lee Ann Minton, seconded by Namrata Carolan to **accept the conveyance of Lot 56 of Assessor's Plat 9 from Dennis and Pam Smoke**, CARRIED 7-0 by roll call vote.

**APPROVE: Contribution to Industrial Park Electrical Power Line Construction**

Consumers Energy is preparing to run electrical service to the new Paschal Burial Vault facility within the Industrial Park along the south stretch of Steger Industrial Drive. Since Paschal's is the first customer in this sector of the Industrial Park, they are being billed by Consumers for all of the electrical lines being run from Munson Highway to the corner parcel past their facility. This bill is in excess of \$24,000.00.

Consumers and Michigan Gas Utilities would not run these services within the Industrial park in the absence of a customer on-site, so this could not be done back when the LDFA was funding the Park's completion. The running of electrical service now is a benefit to the City and to future potential tenants at the Park. Paschal paid the City \$15,000.00 for their parcel. City Manager is recommending contributing \$10,000.00 of this amount of the proceeds towards the cost of running the electricity to this part of the Industrial Park, due to the project's benefit to the City.

**746145:**

Motion by Lee Ann Minton, seconded by Namrata Carolan to **authorize \$10,000.00 from the Industrial Park Fund (412.900.250.000) to Consumers Energy for the provision of electrical service to the south sector of the Industrial Park**, CARRIED 7-0 by roll call vote.

**APPROVE: Council Compensation Determination for 2016**

Article V, Division 2 of the City Code governs the establishment and conduct of a Local Officers' Compensation Commission to determine the salaries of the Mayor and Council. The Commission met on March 21, 2016 and determined to raise the current salary for the Mayor and Council from \$30.00 per meeting to \$35.00 per meeting, with an annual limit of \$1,000.00.

Council was provided with the Commissioners meeting minutes.

This determination automatically becomes effective on May 03, 2016, 30 days after having been filed with the City Clerk, unless Council adopts a resolution by two-thirds of its elected members to reject the determination.

**746146:**

Motion by Namrata Carolan, seconded by Carl Sword to **approve the determination of the 2016 Local Officers' Compensation Commission**, DENIED 0-7 by roll call vote. (all council members voted no)

**UNFINISHED BUSINESS:**

**DISCUSS: Preliminary FY 2016-2017 Budget**

**Set Public Hearing Date for the 2016/17 Budget and Truth in Taxation**

The City needs to establish a Public Hearing date for the adoption of the Fiscal Year 2016/17 City Budget, and the Truth In Taxation setting of the City Millage rate.

City Manager, Steven Hartsel recommend setting the Public Hearing for Tuesday, May 03, 2016.

**746147:**

Motion by Lee Ann Minton, seconded by Namrata Carolan to **Set a Public Hearing for the adoption of the Fiscal Year 2016/17 City Budget, and the Truth In Taxation for setting of the City Millage rate for Tuesday, May 03, 2016**, CARRIED 7-0 by roll call vote.

**Bills:**

**Bills to be Approved for Payment: \$33,005.08**

NCL of Wisconsin Inc	\$ 1,391.83	Thermolyne Muffle Furnace for WWTP
Unique Paving Materials	\$ 1,621.90	16.55 Ton Cold Patch for Streets
Craig Wickham	\$ 1,750.00	Spring 2016 Forestry Clean-Up
Jackson Truck Service	\$ 2,453.97	2005 Plow Truck Spider Gear Differential
R & W Nursery	\$ 3,236.00	16 New Flowering Trees for Findlay Trail
Halt Fire Services	\$ 3,601.96	Engine #1 Rear Spring Repair
Blue Cross Blue Shield	\$ 18,949.42	May 2016 Employee Health Insurance

**Bills to be Confirmed: \$1,685.84**

Fastenal Company	\$ 1,685.84	24 LED Light Fixtures/84 bulbs for WWTP
------------------	-------------	---

**746148:**

Motion by Namrata Carolan, seconded by Carl Sword to **approve to pay the bills**, CARRIED: 7-0 by roll call vote

**Department Head Reports for March 2016**

**746149:**

Motion by Namrata Carolan, seconded by Rick Moreno to **accept the department head reports for March 2016 and place on file**, CARRIED: 7-0 by roll call vote

**Accounts Payable Report for March 2016**

**746150:**

Motion by Namrata Carolan, seconded by Rick Moreno to **accept the accounts payable report for March 2016 and place on file**, CARRIED: 7-0 by roll call vote

**CITY MANAGER'S REPORT:**

- The School Board voted 6-0 to sell the 6 acres of land to Drews Place for the Assisted Living Facility. Drews is now having the property surveyed and is preparing their application for a State License. Once the License is approved, construction can begin on the site.
- Demolition of Thorn is now at the point where all above-ground structures have been razed. There will be considerable additional demolition of the foundations and below-grade features. Demolition will likely continue for the next month.
- The Local Bridge Improvement Project is well-underway. We will have a progress meeting on April 19<sup>th</sup>. MDOT has approved our request to have an anti-graffiti coating applied to the new concrete surfaces of both bridges- this is similar to the coating applied to the Findlay Trail bridge. Also, we coordinated with Nashville Construction to extend the length of the asphalt removal west of the Jackson St bridge by about 80 feet to cover a poor stretch of road. This will be billed directly to the City and should cost about \$3,000, including new asphalt.
- City Manager, Steven Hartsel met with the Director of the Lenawee Department on Aging, Cari Rebotarro. He has asked the LDA to consider an Amendment to the existing Memorandum of Agreement regarding the use of the Community Center to cover the increased cost of utilities at the Center by increasing the monthly payment from the LDA from \$500.00 to \$750.00. Ms. Rebotarro indicated that we should receive an answer from the LDA on our request within the next 2 months.
- McKenna Associates will be beginning the Master Plan Update work within the next 2 weeks. This work will last until the end of Summer, after which the formal notification and approval process will begin. The Plan should be formally completed around the end of the calendar year.
- The DDA approved the purchase of 5 security cameras and associated gear from Crosstech Technologies for \$8,000. These cameras will be installed to cover all of the downtown parking lots as well Main Street downtown, and are to function as a safety enhancement.
- The Hudson Chamber has detailed their intentions for this year's festival, which will be held the weekend of June 24-26. Church Street is proposed as the primary site for rides, food, crafters and vendors; a Parade and a motorcycle show on Main Street will also be held, as well as a 5-kilometer run on the Trail.

**ADJOURNMENT:****746151:**

Motion by Namrata Carolan, seconded by Rick Moreno to **adjourn the meeting at 8:36 p.m.**

APPROVED: \_\_\_\_\_

Carmel Camp, Mayor

ATTEST: \_\_\_\_\_

Jeaniene McClellan, City Clerk

REVIEWED BY: \_\_\_\_\_

Denis F. Jodis, City Attorney

Dated: \_\_\_\_\_