

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
June 05, 2018 at 7:00 p.m.

746676:

The regular meeting was called to order by Mayor Carmel Camp at 7:01 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Ann Minton, Lee Daugherty, Carl Sword and Darlene VandeZande

ABSENT: Rick Moreno and Tyler Mattison

ALSO PRESENT: WWTP Superintendent Ted Hutchison, DPW Superintendent Jay Best, Dan Cherry-Daily Telegram, Meghan Campbell, Catherine Sala ó Attorney at Law, City Manager Steven Hartsel, City Clerk Jeaniene McClellan

ORDERS OF THE DAY:**Excuse Absent Members:****746677:**

Motion by Carl Sword, seconded by Lee Ann Minton **to excuse absent members from the meeting**, CARRIED: 4-1 by roll call vote. (Camp, Minton, Sword, VandeZande ó yes Daugherty ó no)

Approval of Minutes of May 1, 2018:**746678:**

Motion by Darlene VandeZande, seconded by Carl Sword **to approve the minutes of May 1, 2018, and place on file**, CARRIED: 5-0 by roll call vote.

PUBLIC COMMENT:

Catherine Sala ó Adrian, MI ó Introduced herself to Council as a candidate for Probate Judge in Lenawee County's Primary Election on August 7th.

NEW BUSINESS:**APPROVE: SAW Grant Level of Service Statements:**

The SAW Grant will be completed in October. One of the remaining administrative items required by the DEQ is the approval of Level of Service Statements for the Stormwater and Wastewater systems. The partially comprise the overall Asset Management Plans being developed for both systems that are the main goal of the SAW grant.

Fleis & VandenBrink has drafted the Level of Service Statements that meet the DEQ's requirements.

746679:

Motion by Lee Ann Minton, seconded by Carl Sword **to approve the Wastewater and Stormwater Level of Service Statements**, CARRIED 5-0 by roll call vote.

APPROVE: Webster Park Bathroom Flooring:

Our Current budget includes funding for the replacement of the bathroom floors at Webster Park. DPW Superintendent Jay Best received contractor quotes for this project. We recommend accepting the lower cost proposal from Lenawee Carpet One Floor & Home of Adrian for \$2,316.30.

746680:

Motion by Carl Sword, seconded by Lee Ann Minton to **approve the proposal from Lenawee Carpet One Floor & Home for the replacement of the bathroom floors at Webster Park for \$2,316.30, CARRIED 5-0 by roll call vote.**

APPROVE: Purchase of DPW Mowers:

Our new budget includes \$50,000.00 for the replacement of the mowing tractor. DPW Superintendent Jay Best has spent the first part of this year researching the most cost-effective way to accomplish the work currently being accomplished with the tractor, which is the mowing of the large, thick areas such as along the trails and the open fields. We have discussed looking at multiple options for the tractor replacement, with the goal being to most efficiently accomplish the work. Mr. Best has examined tractors and heavy duty mowers, assessing purchase price, manpower cost, rates of coverage, maintenance, and longevity. This has included many quotes from various dealers and trials with equipment here in the City this spring. As a result of this extensive evaluation, Mr. Best recommends purchasing a pair of 31 hp diesel Exmark riding mowers from Buehrer Power Equipment of Stryker, Ohio for \$22,959.00 each, as well as a Protero PV18 Grass Catcher for our smaller Kubota mower, from Redline of Adrian for \$2,850.00. This grass catcher is intended for use around areas such as the City Offices and Police Station to end the practice of grass clippings ending up in the surrounding streets. The total purchase price for this equipment is \$48,768.00. Mr. Best is seeking Council approval now in order to get the new gear here as soon after July 1st new budget year as possible.

746681:

Motion by Carl Sword, seconded by Lee Ann Minton to **approve the purchase of 2 Exmark Lazer S. Diesel Mowers from Buehrer Power Equipment and a PV18 Grass Catcher from Redline for a total of \$48,768.00 from the Motor Vehicle Fund, CARRIED 5-0 by roll call vote.**

APPROVE: Street Milling Work:

The Lane Street Project paving subcontractor (Belson Asphalt) is able to bring a paving milling pulverizer into town on June 12th after it finishes work in Pittsford. These machines are hard to schedule, so we would like to take advantage of it being nearby in order to do preparatory milling of a few sections of local streets that we wish to repave soon. We do not know exactly how much time the machine will be available that day or how much milling can be accomplished, but the City Manager would like to ask Council to preauthorize a not-to-exceed amount ahead of time in order to get as much done as possible that day. He believes the milling work can be done for \$10,000, but to be safe, he would ask to have up to \$15,000 out of the Local Street fund be authorized.

746682:

Motion by Lee Ann Minton, seconded by Carl Sword, to **approve up to \$15,000 for street milling work through Belson Asphalt, CARRIED 5-0 by roll call vote.**

APPROVE: Purchase of Street Sweeper:

Under the new July 1st budget, there is \$10,000 budgeted for the purchase of a used Street Sweeper for the DPW. The City of Adrian notified us of a sealed bid process for the sale of their weeper, and we bid &8,350 for it, which was the winning bid.

We wish to pay for and take delivery of the sweeper on Monday, July 2nd. The City of Adrian also wishes to conduct the transaction after July 1st.

746683:

Motion by Lee Ann Minton, seconded by Lee Daugherty, to **approve the purchase of the surplus street sweeper from the City of Adrian for \$8,350.00**, CARRIED 5-0 by roll call vote.

APPROVE: DPW Labor Agreement:

The DPW union contract expires at the end of June. City Manager Steven Hartsel has been working towards a new contract with representatives from the Public Works Department and the International Union of Operating Engineers Local 324.

Together, we have drafted a proposed new 3-Year Labor Agreement with the following change from the current contract:

- A 2% pay raise for years 1 through 3.

Other contract provisions remain the same as the current contract, along with wording regarding compliance with Public Act 349 of 2012.

This contract runs from July 1st, 2018 through June 30th, 2021.

746684:

Motion by Lee Ann Minton, seconded by Carl Sword, to **approve the new 3-Year Labor Agreement with the International Union of Operating Engineers, and authorize the City Manager to sign the Agreement for the City**, CARRIED 5-0 by roll call vote.

UNFINISHED BUSINESS:**Bills:****Bills to be Approved for Payment: \$7,477.78:**

Buck & Knobby Equipment	\$ 1,408.10	Backhoe Repair for DPW
Williams Construction	\$ 1,485.00	Community Center Kitchen Tile
Fleis & VandenBrink	\$ 1,812.68	Engineering Services for Lane St Reconstruction
Mercury Displacement Ind	\$ 2,772.00	Pump Replacement for WWTP

Bills to be Confirmed for Payment: \$63,848.24

Lincoln National Life	\$ 1,063.33	Life Insurance Premiums for June 2018
Briner Oil Co.	\$ 1,185.17	Gasoline Refill
Etna Supply	\$ 1,282.00	Repair Parts and Oval Ports for WTP
Craig Wickham Tree Service	\$ 2,100.00	Removal of Bad Tree from Walking Path and Tree Trimming
The Pro Shop	\$ 2,719.75	T-Shirts for Hudson Soccer
Williams Construction	\$ 3,098.00	Roof Construction for Will Carleton Bathroom
Consumers Energy	\$ 4,421.89	Electricity for Street Lights
West Shore Fire, Inc.	\$ 5,983.98	Turnout Coats and Pants for HFD
Modern Waste Systems	\$ 7,210.10	Monthly Refuse Collections for Entire City
Williams Construction	\$14,425.00	Roof Construction for 122 Mechanic St
Blue Cross Blue Shield	\$20,359.02	Insurance Premiums for June 2018

746685:

Motion by Carl Sword, seconded by Lee Daugherty to **pay the bills**, CARRIED: 5-0 by roll call vote.

Blight Report:**746686:**

Motion by Lee Daugherty, seconded by Carl Sword to **accept the blight report and place on file**, CARRIED: 5-0 by roll call vote.

Department Head Reports from April 2018:**746687:**

Motion by Carl Sword, seconded by Lee Ann Minton to **accept the department head reports from April 2018 and place on file**, CARRIED: 5-0 by roll call vote.

Account Payable Report from April 2018:**746688:**

Motion by Carl Sword, seconded by Lee Ann Minton to **accept the account payable report from April 2018 and place on file**, CARRIED: 5-0 by roll call vote.

MINUTES FROM OTHER BOARDS AND COMMISSIONS:**Minutes from Planning Commission dated May 21, 2018:****746689:**

Motion by Lee Ann Minton, seconded by Carl Sword to **accept the minutes from Planning Commission dated May 21, 2018 and place on file**, CARRIED: 5-0 by roll call vote.

CITY MANAGER'S REPORT:

- The next monthly progress meeting on the Wastewater Improvement Project will be June 6th. The current work focus is the concrete construction of the Orbal oxidation ditch and the start of construction of the new influent lift station near the main gate. Work on relining the collection system is also expected to begin within the next two weeks. The DEQ conducted a site visit at the WWTP last week and is pleased with the overall operation of the plant.
- The May 31st deadline for the removal of the contents at 119 Lane Street by the previous owners has now passed. The dumpster has been also removed. Our required pre-demolition environmental inspection was conducted on May 29th by Compli-Chek and the City Manager Steven Hartsel has received the preliminary report, indicating that once windows have been removed, the property may be demolished or burned. Once the windows are out, we are required to submit a 10-day notice of demolition to the DEQ, as well as obtain a demo permit from our Building Inspector. The siding does not have to be removed. Consumers Energy relocated the electric poles closer to the house as part of the prerequisite work for the Lane Street Project, and they may now be too close to the house to allow burning by HFD.
- The Pre-Construction Meeting for the Lane Street Project will be June 6th. I had expected the project to begin on June 4th, but the contractor is delayed on a current project in Quincy due to the recent rains. We will learn the actual project start date at the Pre-Construction Meeting.
- The Trail paving work is expected to occur within the next two weeks. Steve Hartley did an outstanding job of grading the south end of the trail where three paths converge, and the playground area can now be seen from the soccer fields, which has been a frequent and longstanding parental request.
- Ed Bellfy and Brad Wilson have completed the refurbishment of the jet truck, which will now no longer leak water all over the job site. Well done to Ed and Brad.

- Our current SAW grant (\$662,750) will end this October. Fleis & VandenBrink has provided us with the technical requirements for the GIS-related hardware (laptops, printers, antennas, etc.) that will be paid for by the grant. We will be reimbursed for the equipment after purchasing it, which we plan to do over the next month.

ADJOURNMENT:

746690:

Motion by Lee Ann Minton, seconded by Carl Sword to **adjourn the meeting at 8:30 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney

Dated: _____