

**CITY COUNCIL**  
**121 N CHURCH STREET, HUDSON, MI**  
**REGULAR MEETING**  
**June 27, 2017 at 7:00 P.M.**

**746454:**

The meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Carl Sword, Lee Ann Minton, Tyler Mattison, Rick Moreno, and Darlene VandeZande  
ABSENT: None

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Police Chief Charlie Weir, County Commissioner Jim Driskill, Brad VandeZande, Craig Shumaker of Fleis & Vanderbrink, City Manager Steven Hartsel and Deputy Clerk Linda Cross.

**ORDERS OF THE DAY:**

**Setting the Agenda:**

**746455:**

Motion by Rick Moreno, Seconded by Tyler Mattison, to **add Composing a Thank You letter to Sgt Keck as Item J under New Business**, CARRIED: 7-0 by roll call vote.

**Approval of Minutes of June 6, 2017:**

**746456:**

Motion by Carl Sword, Seconded by Tyler Mattison, to **approve the minutes from June 6, 2017 and place on file**, CARRIED: 7-0 by roll call vote.

**PUBLIC COMMENT:**

County Commissioner Jim Driskill updated Council on the latest news in Lenawee County

**NEW BUSINESS:**

**REAPPOINT: Lou Ann Bryant to the Election Commission:**

Lou Ann Bryant has served on the Election Commission for the last year and her term will expire in June 2017. She would like to continue to serve on the Election Commission.

**746457:**

Motion by Lee Ann Minton, Seconded by Tyler Mattison, to **Reappoint Lou Ann Bryant to the Election Commission with a term to expire in June 2020**. CARRIED: 7-0 by roll call vote.

**APPROVE: Designate Volunteers for Celebrate Hudson Festival:**

We are in the process of obtaining permits from the City's Liability Insurance provider to cover the Celebrate Hudson Festival scheduled for July 6-8.

In order to have the liability coverage include the people helping to coordinate and run the festival, including Chamber of Commerce members, the insurance carrier requires that Council designate these people as Volunteers. The following list indicates the Volunteers for this year's festival:

Joann Crater, Brent Crater, Brian Crater, John Shaffer, Dave Sheely, Dave Willhite, Jim Steele, Bill White, Celeste White, Erin Smoke, Christy Mills, Samantha Blankenship, James Blankenship, Kelly Bailey.

**746458:**

Motion by Darlene VandeZande, Seconded by Tyler Mattison, to **approve the List of Volunteers for the Celebrate Hudson Festival.** CARRIED: 7-0 by roll call vote.

**APPROVE: Voting System Grant Agreement:**

At the June 6<sup>th</sup> meeting, Council authorized the submission of a grant application to the State to purchase new election equipment and software. The State will be replacing the tabulator with the ballot box and new handicap accessible ballot marking device. The County is expecting to start training this summer and have the new equipment in place for the November election this year.

The State has received the grant application and has provided the attached grant agreement for the City approval and designation of signatory.

**746459:**

Motion by Lee Ann Minton, Seconded by Rick Moreno, to **approve the grant agreement with the State for new election hardware and software, and authorize City Clerk Jeaniene McClellan to execute the grant agreement.** CARRIED: 7-0 by roll call vote.

**AUTHORIZE: Application for COPS Grant:**

Chief Weir is requesting authorization to apply for the U.S. Department of Justice 2017 COPS Grant. The grant funding would help the City re-fill the full-time police officer position that was lost in 2013 due to budget cuts. The grant covers 75% of salaries and fringe benefits of each hired or rehired full-time officer over the three-year grant period.

**746460:**

Motion by Rick Moreno, Seconded by Carl Sword, to **authorize Chief Weir to apply for the U.S. Department of Justice 2017 COPS Hiring Program Grant.** CARRIED: 7-0 by roll call vote.

**APPROVE: Purchase of Fall Trees:**

We have budgeted funds for the purchase of trees in the FY 16/17 budget. These are intended for both City property and along the right-of-way around the City to replace fallen trees.

R&W Nurseries has offered to provide 20 trees for a price of \$3000 delivered. These trees will be delivered in October after they drop their leaves. As we have stated in prior years, we wish to repeat these purchases in future years in order to keep an abundant stock of healthy and vital trees along our streets. We intend to partially offset the cost of the trees by again applying for a Consumers Energy/Michigan Forestry and Parks Association Tree-Planting Grant in August.

**746461:**

Motion by Darlene VandeZande, Seconded by Rick Moreno, to **approve the purchase of 20 trees from R&W Nurseries for \$3000.00 from the Forestry fund.** CARRIED: 6-1 by roll call vote. (Yes- Carmel Camp, Lee Daugherty, Lee Ann Minton, Rick Moreno, Carl Sword, Darlene VandeZande. No- Tyler Mattison)

**APPROVE: Purchase of Ferrous Chloride Tank:**

The old Ferrous Chloride chemical storage tank at the Wastewater Treatment Plant had to be disposed of two years ago due to excessive corrosion. Since then, we have been receiving it in large totes instead of drawing it from the large storage tank. With the design for the upcoming WWTP improvements nearing completion, we can now install a new storage tank compatible with the project. The tank is not included in the project. WWTP Superintendent Ted Hutchison obtained quotes for the new tank from Northern Pump & Well for \$16,478.00 and Wagner Enterprise for \$14,767.00.

The low quote from Wagner Enterprise for \$14,767.00 is the preferred option. The funding is budgeted in the FY 2016-17 Sewage Treatment Equipment fund.

**746462:**

Motion by Lee Ann Minton, Seconded by Tyler Mattison, to **approve the quote from Wagner Enterprise, Inc. in the amount of \$14,767.00 for a Ferrous Chloride Storage Tank to be paid for from the Sewage Treatment Equipment Fund.** CARRIED: 7-0 by roll call vote.

**APPROVE: Fiscal Year-End Budgeted Transfers:**

Requesting Council approval to complete fiscal year-end transfers in order to properly close-out the financial year.

-Authorize budgeted transfer from Major Streets in the amount of \$36,000.00

-Authorize budgeted transfers from the Income Tax fund in the amount of \$348,490.00

-Authorize budgeted transfers from the General Fund to other City departments to balance their department expenses in the amount of \$39,050.00

**746463:**

Motion by Carl Sword, Seconded by Rick Moreno, to **request that Council authorize budgeted transfers in the amount of \$36,000.00 from Major Streets, \$348,490.00 from Income Tax and \$39,050.00 from General Funds for the fiscal year ending June 30, 2017.** CARRIED: 7-0 by roll call vote.

**APPROVE: Fiscal Year 2016-2017 Budget Amendments:**

As recommended by the City's Auditor, Phil Rubley, we are to periodically review our budget and make necessary adjustments when needed.

Most of these changes are due to an unforeseen decrease in our property tax collection. Other adjustments are being made to maintain a balanced budget. On the detailed list of requested budget amendments (included in council's packets), note that this results in an additional increase in our general fund balance of \$11,330.00

As required by the Michigan Department of Treasury, these amendments need to be approved by the Hudson City Council.

**746464:**

Motion by Carl Sword, Seconded by Tyler Mattison, to **approve the requested budget amendments for the Fiscal Year ending June 30, 2017.** CARRIED: 7-0 by roll call vote.

**ACCEPT BID: NW Parking Lot Reconstruction Project:**

The Bid Opening for the reconstruction of the Northwest Parking Lot was held on Monday, June 19<sup>th</sup>. 4 bids were received:

<u>Contractor</u>	<u>Bid Amount</u>
A. Michigan Paving, Jackson, Mi	\$ 190,090.50
B. Slusarski Excavating, Adrian, Mi	\$ 176,890.40
C. Bailey Excavating, Jackson, Mi	\$ 218,916.90
D. Rowley, Inc., Hudson, Mi	\$ 184,913.70

The Project Engineers, Fleis & Vanderbrink, recommend awarding the contract to the low bidder, Slusarski Excavating. Slusarski has extensive experience on parking lot projects within our region. The bids exceeded the Engineer's estimate of \$147,576.50. Change orders (for example, removing the dumpster enclosure) are expected to lower the contract cost prior to project completion.

**746465:**

Motion by Carl Sword, Seconded by Tyler Mattison, to **award the contract for the Northwest Parking Lot Reconstruction Project to Slusarski Exavating, Inc. for \$176,890.40, and to authorize the City Manager to sign all contract documents.** CARRIED: 6-1 by roll call vote. (Yes- Carmel Camp, Tyler Mattison, Lee Ann Minton, Rick Moreno, Carl Sword, Darlene VandeZande. No- Lee Daugherty)

**APPROVAL: Thank You Letter & Plaque For Sgt Keck:**

Council member Minton mentioned the hard work and dedication Sgt Keck displayed as he stepped in for Chief Weir while the Chief was away on Family Leave. She asked that the City Manager compose a thank you letter for him and the Mayor to sign, as well as suggesting providing him with a plaque.

**746466:**

Motion by Lee Ann Minton, Seconded by Rick Moreno, for **the City Manager to compose and sign, along with City Mayor Carmel Camp, a letter of appreciation thanking Sgt Keck for his hard work and dedication while filling in for Chief Weir.** CARRIED: 7-0 by roll call vote.

**UNFINISHED BUSINESS:****Bills:****Bills to be Approved for Payment: \$3,326.94**

Michigan Gas	\$1,249.71	June 2017 Gas Charges for WWTP
Consumers Energy	\$2,077.23	June 2017 Electrical Charge for WTP

**Bills to be Confirmed: \$22,565.46**

Craig Wickham Tree Service	\$1,400.00	Three Tree and Big Limb Removed
Consumers Energy	\$3,657.53	May 2017 Street Lights Electricity
Blue Cross Blue Shield of MI	\$17,507.93	July 2017 Health Insurance Premium

**746467:**

Motion by Lee Daugherty, Seconded by Rick Moreno, to **pay the bills,** CARRIED: 7-0 by roll call vote.

**CITY MANAGER'S REPORT:**

- On the Wastewater Improvement Project, we have already received the approved DEQ Part 41 Permit to authorize construction of the project. The turnaround on processing the application was unusually quick. Meanwhile, we have notified the DEQ of our desire to move to the 1<sup>st</sup> Quarter for the SRF and they have acknowledged this and provided a tentative updated schedule. This schedule indicates that we should know by the end of August how we ranked on the upcoming fiscal year SRF applicant score.
- I spoke last week with Jeff Wilcox of Drews Place regarding the status of the proposed Hudson Assisted Living Facility. He explained that the State has granted the main license for the facility, but since they last built an ALF in 2013, the State has added several new fire safety requirements, which they have had to incorporate into their plans and also submit to the State for approval. This has driven the expected cost of the project steeply upwards, and has undermined their business plan for Hudson ALF. They expect to decide this summer on whether or not to proceed.
- Consumers Energy has completed the relocation of the electrical service around the NW parking Lot, this work included running new poles straight north to the far side of Railroad street in order to move the overhead lines away from the police station. The old pole in the parking lot still has cable and telephone lines attached, although once these are relocated the old pole will be removed. While consulting with the owners of the property adjacent to the alley to the west of the lot, I discovered that they do have a quitclaim deed from the City giving them a rectangular parcel where we planned to locate a dumpster enclosure. The deed, from late 1989, had not been previously recorded. We intend to remove the dumpster enclosure from the project, which will save approximately \$10,000.
- Lenawee Now and I have met with Hi-Lex Controls Management again two weeks ago regarding their expansion-related eligibility for any of the few remaining State incentives. During the visit and tour, I discovered that Hi-Lex Controls employment has now exceeded 500 here in Hudson, making them one of the top 5 employers in Lenawee County.

**ADJOURNMENT:****746468:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **adjourn the meeting at 7:57 p.m.**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Linda J Cross, Deputy City Clerk

REVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney  
Dated: \_\_\_\_\_