

**CITY COUNCIL**  
**121 N CHURCH STREET, HUDSON, MI**  
**REGULAR MEETING**  
**March 19, 2019 at 7:00 p.m.**

**746861:**

The regular meeting was called to order by Mayor Pro-Tem Lee Daugherty at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Lee Daugherty, Lee Ann Minton, Rick Moreno, Carl Sword and Darlene VandeZande  
ABSENT: Carmel Camp, Tyler Mattison

ALSO PRESENT: WWTW Superintendent Ted Hutchison, Police Chief Charlie Weir, Dan Cherry – Daily Telegram, Lenawee County Sheriff Troy Bevier, Brandon Cobell, Gabe Cumbow, City Manager Steven Hartsel, and Deputy City Clerk Linda Cross

**ORDERS OF THE DAY:****Excuse Absent Members:****746862:**

Motion by Lee Ann Minton, seconded by Rick Moreno to excuse Mayor Carmel Camp due to illness and Council Member Tyler Mattison due to work. CARRIED: 5-0 by roll call vote.

**Approval of Minutes of March 05, 2019:****746863:**

Motion by Carl Sword, seconded by Rick Moreno to **Approve the minutes of March 05, 2019, and place on file**, CARRIED: 5-0 by roll call vote.

**PRESENTATION: Lenawee County Sheriff- Troy Bevier:**

Lenawee County Sheriff Troy Bevier wanted to introduce himself to everyone. As the new Lenawee County Sheriff, he thought it appropriate to visit the different parts of his jurisdiction and introduce himself. He was the Undersheriff for 2 years, and has over 30 years in police service, and 35 years in County Government.

**NEW BUSINESS:****APPROVE: Maple Grove Cemetery Contract:**

At the meeting on February 19<sup>th</sup>, Council authorized accepting bids for up to a three (3) year lawn maintenance contract at the Maple Grove Cemetery. The bid opening was held on March 14<sup>th</sup>.

Five sealed bids were received. The bids advertisement requested 1-year and 3-year bid amounts, as well as a price for Fall cleanup. The bids are detailed in the attached listing. The high bid is in the amount of \$55,000 a year with Fall cleanup at \$6,000. The low bid is from Deo's Lawn Service of Clayton for \$22,250.00 a year, and Fall cleanup at \$3,250.00.

The low bidder meets all bid requirements (including liability insurance) and has proven to have performed an excellent job while contracted with the City to perform this work.

**746864:**

Motion by Lee Ann Minton, seconded by Carl Sword to **accept the bid from Deo's Lawn Service in the amounts of \$22,250.00 a year (and \$3,250. a year for Fall cleanup) for a three-year summer lawn maintenance contract at Maple Grove Cemetery and authorize the City Manager to sign the contract for the City.** CARRIED 5-0 by roll call vote.

**APPROVE: Proposal for Industrial Park Water Tower Inspection:**

Dixon Engineering and Inspection Services has submitted a proposal to perform the 5-year maintenance inspection of the 500,000 gallon "pedisphere" water storage tank at the Industrial Park. This was last approved by Council in June 2013. The cost of the proposal is \$3,156.00, which now includes the use of a remotely-operated vehicle to perform the inspection.

**746865:**

Motion by Lee Ann Minton, seconded by Carl Sword to **approve the proposal by Dixon Engineering to perform the 5-year maintenance inspection on the Industrial Park Water Tower for a lump-sum amount of \$3,156.00 and authorize the City Manager to sign the maintenance inspection contract with Dixon.** CARRIED 5-0 by roll call vote.

**RESOLUTION: Application for DNR Grant**

Part of our ongoing efforts to repair the Murdock Trail bridge over the Bean Creek has been to apply for grant funding to help pay for the costs. Last year Project Engineer Jon Moxey identified the Department of Natural Resources Passport Grant as the best way to proceed. We scored well last year, but not high enough to qualify for the limited funding available then. There is more grant funding available this year and we wish to try again. The grant application is being prepared for submission by March 31<sup>st</sup>, with work to occur in early 2020.

The attached Resolution authorizes the application for the Passport Grant, in the amount of the grant maximum of \$150,000, with \$150,000 in local matching funds split over the next two fiscal years.

**746866:**

Motion by Lee Ann Minton, seconded by Carl Sword to **approve the Resolution to Apply for a DNR Passport Grant for the Murdock Trail bridge.** CARRIED 5-0 by roll call vote.

**Permission to seek bids: North Maple Grove Phase I Reconstruction Project:**

The North Maple Grove Phase I Reconstruction Project consists of storm and sanitary sewer improvements, replacement of the 6" water line with a 10" line, and repaving of the street to Class A standard, from just south of Douglas to Taney streets. Jones & Henry's estimate for construction of the project is \$514,510.95, to be budgeted in the upcoming fiscal year. Hopefully, the actual bids received are lower than the estimate, as they were last year on the Lane Street reconstruction.

Jones & Henry has prepared a bid advertisement and recommends soliciting construction bids for the project. Bid opening would be April 10<sup>th</sup>, with Council consideration of contract award on April 16<sup>th</sup>. The projected construction timeframe would be between June and September.

**746867:**

Motion by Carl Sword, seconded by Rick Moreno to **authorize permission to seek bids for Phase I of the North Maple Grove Avenue Reconstruction Project.** CARRIED 5-0 by roll call vote.

**DISCUSSION: Memorial Day Crosses:**

Council Member Minton requested to rescind the previous resolution that Council passed giving perpetual permission for the Memorial Day crosses to be displayed on either N. Maple Grove Avenue or Grove Street. She stated that she thinks that the people responsible for the event should be required to come to Council annually to request permission, consistent with the policy we have for other city events. Her concern is that the group that now handles the event won't always be the same people, and likewise the same Council members won't always be on council. She would like the topic placed on the April 2<sup>nd</sup> agenda as an action item.

**UNFINISHED BUSINESS:**

**Bills:**

**Bills to be approved for Payment: \$31,455.02:**

Consumers Energy	\$ 4,516.95	Electricity for Street Lights
BCBS of Michigan	\$ 25,750.24	Health Insurance Premiums for April
Lincoln National Life	\$ 1,187.83	Life Insurance Premiums for April

**Bills to be confirmed for Payment: \$3,605.00:**

Innovative Software Services	\$ 3,605.00	Annual Income Tax Software and Support
------------------------------	-------------	--

**746868:**

Motion by Lee Ann Minton, seconded by Carl Sword to **pay the bills,** CARRIED: 5-0 by roll call vote.

**Department Head Reports for February 2019:**

**746869:**

Motion by Rick Moreno, seconded by Carl Sword to **accept the Department Head Reports for February 2019, and place on file** CARRIED: 5-0 by roll call vote.

**Accounts Payable Report for February 2019:**

**746870:**

Motion by Rick Moreno, seconded by Carl Sword to **accept the Accounts Payable Report for February 2019** CARRIED: 5-0 by roll call vote.

**CITY MANAGER'S REPORT:**

- Wastewater Improvement Project- We held our monthly progress meeting on March 13<sup>th</sup> with representatives of Fleis & VandenBrink and Jones & Henry. We have tentatively agreed on a substantial completion date for the project of mid- late January. This will affect the length of the formal warranty, although F&V again pledged to honor their work well beyond the warranty expiration date. All parties have provided input to a comprehensive "punch list" of items which need
- to be addressed prior to full project completion. The project subcontractors will return to the site together within the next month to complete most of the original remaining work, including concrete. Site restoration and paving will occur after the weather warms up in the spring. F&V discussed the idea of holding a public open house around June for the completed project, and we strongly support this idea.
- We finished executing the contracts for the DEQ Lead Service Line Replacement Grant this week. The original grant work completion deadline was May 32st, 2019, and the contracts reflect this time frame; the DEQ has extended the grant through September, so we intend to draft a change order to allow a later start and completion date in order for the ground to completely thaw out before the contractor (All Seasons Underground Construction) begins work.
- On March 13<sup>th</sup> County-wide officials and the City Manager met with representatives of the Bureau of Licensing and Regulatory Affairs (LARA) and the US Department of Agriculture at the Lenawee Now offices regarding services and economic programs which may be of benefit to us. The City Manager intends to follow-up with them regarding a couple of the opportunities they discussed.
- As some Council Members may have already learned, City staff did send out the postcards to each utility account holder regarding the reminder about the sewer rate increase. We hope that the public understands the efforts that Council and City staff have undertaken over the past several years to minimize the financial burden to our residents as we take the steps necessary to ensure the operation of the wastewater plant and collection system.
- A reminder to Council that this year's Hudson Foundation banquet will be held on Saturday, April 13<sup>th</sup> at 6 p.m. at the American Legion, and that this year's recipient of the Spirit of Hudson Award will be Hazel Monahan. Please contact Barb Ireland or Claude Rowley or Sue Jacobs to reserve a spot, as this will likely be a well-attended event.

**ADJOURNMENT:****746871:**Motion by Lee Ann Minton, seconded by Rick Moreno to **adjourn the meeting at 8:07 p.m.**APPROVED: \_\_\_\_\_  
Carmel Camp, MayorATTEST: \_\_\_\_\_  
Linda J Cross, Deputy City ClerkREVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney

Dated: \_\_\_\_\_