

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
February 07, 2017 at 7:00 p.m.**

746356:

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Carl Sword, Lee Ann Minton, Tyler Mattison, Rick Moreno, and Darlene VandeZande

ABSENT: None

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Brad VandeZande, Lenawee County Commissioner Jim Driskill, Dan Cherry, Jeff Aronoff – Miller Canfield, City Manager Steven Hartsel and City Clerk Jeaniene McClellan.

ORDERS OF THE DAY:**Approval of Minutes of January 17, 2017:****746357:**

Motion by Lee Ann Minton, Seconded by Rick Moreno to **approve the minutes from January 17, 2017 and place on file**, CARRIED: 7-0 by roll call vote.

PUBLIC COMMENT:

Lenawee County Commissioner Jim Driskill updated Council on the latest news in Lenawee County.

PRESENTATION: Introduction of Bond Connasel- Jeff Aronoff – Miller Canfield

Jeff Aronoff explained how the SRF loan from the State of Michigan will be handled and what to expect.

NEW BUSINESS:**APPROVE: Proposal for WWTP Project Engineering Support Services**

Jones & Henry Engineers, Ltd. has submitted the attached proposal to provide Engineering Support Services on behalf of the City during the Preconstruction Phase of the Wastewater Treatment Plant and Sewer Rehabilitation Project. Jones & Henry has been the City's Engineer of Record for over 30 years.

These services, detailed in the proposal, constitute serving as the "Owner's Advisor" for the upcoming project. This advisor is to provide independent engineering advice to the City, and serve the City's interests during interactions with the design-build team. The cost of the proposed services is \$47,500.00.

The scope of services in the proposal covers the current preconstruction phase of the project, including assisting in negotiating the preconstruction contract with the design-build team, and making recommendations to the city regarding the details of the project as it progresses from the current 10% design stage through to the 90% stage. Services also include advice in the development of the guaranteed maximum price of the project.

746358:

Motion by Lee Ann Minton, Seconded by Lee Daugherty to **authorize the City Manager to accept the proposal from Jones & Henry Engineers for Engineering Services for the Preconstruction Phase of the WWTP and Sewer Rehabilitation Project for \$47,500.00**, CARRIED: 7-0 by roll call vote.

APPROVE: Proposal for Downtown NW Parking Lot Project

Fleis & VandenBrink Engineering has submitted the proposal to amend the professional services agreement to provide for design engineering and bid administration services for the reconstruction of the Downtown Northwest Parking Lot for \$14,700.00

Last month, the Downtown Development Authority (DDA) approved providing \$14,700.00 remaining from the recently-completed Northeast Parking Lot Reconstruction Project to pay for these services, in order to be able to complete the project this year.

Though the DDA has agreed to pay for these services, this proposal is being brought to Council to approve this part of the proposal and allow this part of the project to proceed.

If approved, design work could begin immediately, and bidding could be conducted in March-April, with construction beginning in May-June, and completion occurring before the end of August.

746359:

Motion by Lee Ann Minton, Seconded by Rick Moreno to **authorize the City Manager to accept the proposal from Fleis & VandenBrink for design and bid administration services for the reconstruction of the Downtown Northwest parking lot for \$14,700.00 from the DDA**, CARRIED: 7-0 by roll call vote.

UNFINISHED BUSINESS:**Bills:****Bills to be Approved for Payment: \$7,313.01**

Root Snow Plows	\$ 1,570.11	Underbody Scraper Blades for DPW
Blackbaud/Financial Edge	\$ 1,800.00	2 Years Data Installed (w/10% Discount)
Blackbaud/Financial Edge	\$ 3,942.90	January 2017 Training Hours

Bills to be Confirmed: \$6,394.64

Consumers Energy	\$ 2,879.91	Jan 2017 WTP-DPW Electricity
Consumers Energy	\$ 3,514.73	Jan 2017 WWTP Electricity

746360:

Motion by Lee Daugherty, Seconded by Rick Moreno to **approve to pay the bills**, CARRIED: 7-0 by roll call vote.

MINUTES FROM BOARDS AND COMMISSIONS:**DDA Minutes dated January 19, 2017 (Pending Approval)****746361:**

Motion by Rick Moreno, Seconded by Tyler Mattison to **accept the DDA minutes dated January 19, 2017 (pending approval) and place on file**. CARRIED: 7-0 by roll call vote.

CITY MANAGER'S REPORT:

- The initial preconstruction meeting with the Design-Build team for the Wastewater and Sewer Rehabilitation Project will be on Wednesday, February 8th. Our prospective Owner's Advisor will also attend the meeting if Council approves their selection. Representatives from the Department of Environmental Quality will be meeting with us during the week of February 20th to discuss the project schedule and to tour the plant.
- City Manager, Steven Hartsel attended the annual Rural Task Force meeting chaired by Region 2 and the Lenawee County Road Commission last week. There are no road projects scheduled for our vicinity under this program, with the resurfacing of Weston Road from Morenci to M-52 in 2018 being the nearest notable improvement funded under this program.
- One Lenawee, the County, and the Michigan State University Extension Office will be hosting a Civic Forum at the Community Center on Thursday, February 23rd from 4-6 p.m. This forum is intended to allow public input into a new County-wide master vision plan. Some of us attended one of the two kickoff meetings at Siena Heights for the overall County-wide effort.
- During a meeting with Jones & Henry last week, Steven Hartsel was informed that the DEQ is requiring all municipalities to complete and file an Asset Management Plan (AMP) for Water Systems by January 1, 2018. This requirement has not been clearly communicated to most municipalities, and the guidance and specific requirements related to this AMP have been causing confusion across the State. Jones & Henry has made contact with the responsible office at the DEQ, and will be providing further guidance as they receive it. We will likely have to include the development of this plan in the upcoming budget.
- Steven Hartsel recently had a regularly-scheduled meeting with Dr. Osborne and Dan Rogers to continue to communicate regarding matters of mutual interest and to foster teamwork and strategic planning. One of the things he learned at this meeting was that the Hudson Area Schools student body is back above 1000 for the year. SMCSI also continues to generate statewide interest, and was mentioned on the floor of Congress by our Congressional Representative.

ADJOURNMENT:**746362:**

Motion by Lee Ann Minton, seconded by Rick Moreno to **adjourn the meeting at 8:00 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney
Dated: _____