

CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
February 19, 2019 at 7:00 p.m.

746834:

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Tyler Mattison, Lee Ann Minton, Rick Moreno, Carl Sword and Darlene VandeZande
ABSENT: None

ALSO PRESENT: WWTW Superintendent Ted Hutchison, Police Chief Charlie Weir, DPW Superintendent Jay Best, Dan Cherry ó Daily Telegram, Penny Atkinson, Angie Hanawalt, City Manager Steven Hartsel and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:**Setting the Agenda:****746835:**

Motion by Tyler Mattison, seconded by Carl Sword to **add Item H – Approve: Resolution of Support for MDOT TEDF Category D Grant Application and Item I – Approve Annual Guideline Resolution for Poverty Exemption under New Business**, CARRIED: 7-0 by roll call vote.

Approval of Minutes of January 15, 2019:**746836:**

Motion by Tyler Mattison, seconded by Carl Sword to **Approve the minutes of January 15, 2019, and place on file**, CARRIED: 7-0 by roll call vote.

PUBLIC COMMENT:

No comments received

NEW BUSINESS:**APPROVE: 20 Year Service Award – Brad Wilson:**

On behalf of the citizens of Hudson, the Hudson City Council extends its appreciation for Bradley Wilson's twenty (20) years of dedicated service in the City of Hudson from February 15, 1999 to February 15, 2019.

In accordance with our personnel practices the 20 Year Service Award includes a check in the amount of \$500.00.

746837:

Motion by Carl Sword, seconded by Tyler Mattison to **Present the 20-Year Service Award to Bradley Wilson**, CARRIED 7-0 by roll call vote.

AUTHORIZE: Submission of Act 51 Annual Mileage Certification Report:

Under Act 51, the City Street Administrator (the City Manager) is required to review the MDOT-prepared map and certify the accuracy of the approved major and local streets, as well as submit any changes from the previous year.

The signature block of the State Copy of the map is signed by the Street Administrator, followed by the wording "By authority of the Governing Body." This wording is the reason for this authorization request.

For Council's information, the approved MDOT mileage for 2018 (the report covers the preceding year) remains 6.73 miles of major streets and 9.97 miles of local streets, for a total of 16.70 miles local streets.

746838:

Motion by Tyler Mattison, seconded by Rick Moreno to **authorize the Street Administrator to certify and submit the Act 51 Annual Mileage Certification Report for the period of July 1, 2018 through June 30, 2019**, CARRIED 7-0 by roll call vote.

APPROVE: Resolution for Donna Klinger on the Planning Commission:

Donna Klinger has notified us of her resignation from the Planning Commission due to ill health.

Ms. Klinger has served on the City of Hudson Planning Commission since November 24, 2008.

City Manager, Steven Hartsel is recommending that Council accept her resignation and adopt the resolution, officially commending her for her loyal efforts and dedicated service to the City of Hudson.

746839:

Motion by Lee Ann Minton, seconded by Tyler Mattison to **accept the resignation of Donna Klinger from the Planning Commission and Adopt the Resolution acknowledging and commending her for her years of dedicated service to the City of Hudson**, CARRIED 7-0 by roll call vote.

APPROVE: Resolution for Bill Harke of MilkSource:

Mr. Bill Harke is the Director of Public Affairs for MilkSource, LLC, the owners and operators of the Hudson and Medina Dairies outside of the City. Mr. Harke was part of the initial team from MilkSource in Kaukauna, Wisconsin who came to our area to investigate the possibility of reopening the defunct Vreba-Hoff Dairies. MilkSource saw potential in both the facilities and the Hudson Community, and purchased and renovated them, where they are now significant agricultural assets in the region. Bill Harke has been a valuable liaison between the company and the City, and helped to result in one of the dairies being named "The Hudson Dairy." He has also been very community-minded, regularly inviting area school children and guests to the headquartered across Lake Michigan, but they have become a local community partner to Hudson, and Bill Harke has been instrumental in making this so. Mr. Harke will be retiring from MilkSource on the 27th of February, and he will be greatly missed.

Therefore, City Manager, Steven Hartsel is recommending that Council adopt the resolution for Bill Harke, officially commending him for his contributions to the Hudson Community, and wishing him well on the occasion of his retirement.

746840:

Motion by Lee Ann Minton, seconded by Tyler Mattison to **Adopt the Resolution acknowledging Bill Harke, commending him for his support of the Hudson community on the occasion of his retirement from MilkSource**, CARRIED 7-0 by roll call vote.

APPROVE: Seek bids for Maple Grove Cemetery mowing contract:

The summer lawn mowing contract for the Maple Grove Cemetery has expired. We would like permission to accept sealed bids for a three (3) year contract for lawn mowing at the Cemetery from 2019 through 2021.

746841:

Motion by Lee Ann Minton, seconded by Tyler Mattison to **accept sealed bids for the 2019 through 2021 summer lawn mowing contract at Maple Grove Cemetery, CARRIED 7-0 by roll call vote.**

APPROVE: Lease for 217 W. Main Street:

Angie Hanawalt is the owner of Silver and Rust, an existing downtown small business. She wishes to expand her business, and desires to enter into a lease agreement with the City to rent the first floor of 217 W. Main St., adjacent to the Hudson Museum.

City Attorney Denis Jodis has prepared a 3-year lease, with a monthly rent of \$400.00, not including utilities.

746842:

Motion by Lee Ann Minton, seconded by Rick Moreno to **approve a 3-year lease with Angie Hanawalt for the first floor of 217 W. Main Street at the rate of \$400.00 per month, and authorize the City Manager to sign the contract on behalf of the City, CARRIED 7-0 by roll call vote.**

APPROVE: Change Order 5C, Wastewater Improvement Project:

Change Order 5C has been submitted by Fleis & VandenBrink Construction to provide a current allocation of the Wastewater Improvement Project contingency funds. It does not change the contract cost of the project. This contingency change order is detailed in the memo. The most noteworthy changes reflected in this change order are a price reduction of \$107,044.17 on the sanitary sewer collection system subcontract and the addition of \$45,506.54 on the Fleis & VandenBrink contingency for temporary bypass pumping; the combined result is a \$54,180.61 decrease of contingency funds, from \$106,241.30 to \$52,060.69 remaining.

746843:

Motion by Carl Sword, seconded by Rick Moreno to **approve Change Order 5C for the Wastewater Improvement Project and authorize the City Manager to sign it, CARRIED 7-0 by roll call vote.**

APPROVE: Resolution of Support for MDOT TEDF Category D Grant Application:

Late last week the State Legislature authorized a new grant for street improvements for municipalities with populations under 10,000. Hudson is specifically listed as an eligible community. The grant is a minimum 50/50 match grant with a maximum grant amount of \$250,000.00. We wish to apply for this new grant to help with the cost of the upcoming North Maple Grove Reconstruction Project. The grant and matching funds are limited to specific street reconstruction costs, and not sidewalks, storm or sanitary sewer costs. We estimate that these costs this year will total just under \$400,000, so we are asking for \$190,000 in grant funding and pledging \$200,000 in matching funds (just over 50% to be competitive with other requesting communities).

The resolution also names the City Manager as the person to sign and submit the grant application.

746844:

Motion by Lee Ann Minton, seconded by Rick Moreno to **approve the resolution supporting the grant application for an MDOT TEDF Category D grant for \$190,000 for the North Maple Grove Reconstruction Project and authorize the City Manager to submit the application, CARRIED 7-0 by roll call vote.**

APPROVE: Annual Guideline Resolution for Poverty Exemption:

This item relates to MCL 211.7u, which requires local units of government to annually adopt a policy used to approve or deny poverty exemptions. Council approved the 2018 policy last October, and this policy resolution is for 2019.

746845:

Motion by Carl Sword, seconded by Tyler Mattison to **approve the Resolution adopting the 2019 Annual Guidelines for Poverty Exemptions**, CARRIED 5-2 by roll call vote. (Camp, Daugherty, Mattison, Sword, VandeZande ó yes; Minton, Moreno-no)

UNFINISHED BUSINESS:**Bills:****Bills to be approved for Payment: \$10,278.98:**

Denis Jodis	\$ 1,385.98	Legal Services through February 4th
Steve Gier Construction	\$ 1,500.00	Emergency Backfilling for Water Main Break
Steve Gier Construction	\$ 1,900.00	Gravel and Backhoe Labor for School St
MML Worker Compensation Fund	\$ 5,493.00	Policy Premium for 1 st Qtr 2019

Bills to be confirmed for Payment: \$55,840.42:

Ohio Concrete Sawing & Drilling	\$ 1,174.15	Scarifying for Lane Street and HFD
Lincoln National Life Insurance	\$ 1,187.83	Life Insurance Premiums for February
Detroit Salt Company	\$ 2,526.46	49.22 Tons of Rock Salt for DPW
Consumers Energy	\$ 2,869.52	Electricity for WTP
Consumers Energy	\$ 4,219.18	Electricity for Street Lights
Consumers Energy	\$ 4,497.94	Electricity for WWTP
Renius & Renius	\$ 5,000.00	Assessor Services
Modern Waste Systems	\$ 8,615.10	Monthly Refuse Collection
BCBS of Michigan	\$ 25,750.24	Health Insurance Premiums for January

746846:

Motion by Carl Sword, seconded by Rick Moreno to **pay the bills**, CARRIED: 7-0 by roll call vote.

Department Head Reports from January 2019:**746847:**

Motion by Rick Moreno, seconded by Carl Sword to **accept the department head reports from January 2019 and place on file**, CARRIED: 7-0 by roll call vote.

Account Payable Report from January 2019:**746848:**

Motion by Rick Moreno, seconded by Carl Sword to **accept the accounts payable report from January 2019 and place on file**, CARRIED: 7-0 by roll call vote.

CITY MANAGER'S REPORT:

- Wastewater Improvement Project- the monthly progress meeting was held on February 13th. The major item of progress was pouring of remaining site concrete, which continue to cure. We are seeking expertise from the lift station screening device manufacturer, Huber, which the screening device is operating properly. It seems reluctant to turn off, and there seems to be more material getting into the oxidation ditch than we expected. The remaining project items are occurring sporadically, largely due to the weather. The Fleis & VandenBrink contractor trailer has been removed from the site.
- We have received the preliminary design for Phase 1 of the North Maple Grove Reconstruction Project from Jones & Henry. The Utility companies have also received these in order for them to provide their input into the project. City Manager, Steven Hartsel, hopes to receive an engineer's estimate of the cost, and after that he expects to be able to seek permission from Council to advertise for bids for the project. Construction time frame is June- August.
- Steven Hartsel was able to contact the area company licensed and experienced in applying Triage ash tree insecticide. This is the compound recommended by the DNR to try to use on the green ash we noticed last year near the Wastewater Treatment Plant. The local company is Smith Nursey of Adrian, and they will treat the tree this spring for approximately \$180.
- Lane Street is now complete except for the spoils pile at the end of Railroad. Once this is taken care of, we will consider making the final payment using the project retainage.
- We sent out about 100 certified letters to property owners to solicit their agreement on a private property as part of the DEQ Pilot Drinking Water Grant Program. Replacement of lead and galvanized lines may be undertaken as long as grant funding permits. The DEQ required a minimum 45-day notice to the homeowners, which is the reason for the certified letters. This past week the DEQ announced that they are extended the grant deadline from May 31st to September 31st, which will relieve the project compression that had become a concern.
- After consulting with the County and State, we have retained a well-known Assessing firm to prepare and conduct the March Board of Review, which remains on schedule. The firm is Renius & Renius, which already is the Assessor for Morenci and Blissfield in Lenawee County. They have been working to catch up for the last 2 weeks. The State will be certifying our tax roll, and we hope to contract with Renius & Renius to be our permanent Assessors.

ADJOURNMENT:**746849:**Motion by Lee Ann Minton, seconded by Rick Moreno to **adjourn the meeting at 8:00 p.m.**APPROVED: _____
Carmel Camp, MayorATTEST: _____
Jeaniene McClellan, City ClerkREVIEWED BY: _____
Denis F. Jodis, City Attorney

Dated: _____