

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING
December 06, 2016 at 7:00 p.m.**

746306:

The regular meeting was called to order by Mayor Carmel Camp at 7:01 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Carl Sword, Rick Moreno, Lee Daugherty, Tyler Mattison,
and Lee Ann Minton

ABSENT: None

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Dan Cherry, DPW Superintendent Philip Goodlock, Lenawee County Commissioner Jim Driskill, Brad & Darlene VandeZande, Pittsford MI high school students; Lily Spurgeon, Kiara Thomas, Adam Saunders, Brandon McLeskey, Robin Westgate, City Manager Steven Hartsel and City Clerk Jeaniene McClellan.

ORDERS OF THE DAY:**Approval of Minutes:****746307:**

Motion by Lee Daugherty, seconded by Tyler Mattison to **approve the minutes of November 22, 2016 with corrections and place on file**, CARRIED: 6-0 by roll call vote.

PUBLIC COMMENT:

Lenawee County Commissioner – Jim Driskill updated council on the latest news in Lenawee County.

Darlene VandeZande – Hudson Resident – offered to serve on council if they still needed someone.

NEW BUSINESS:**RESOLUTION: Councilmember Namrata Carolan**

Namrata Carolan has served on the City of Hudson Council from November 2012 to December 2016, including serving as Mayor Pro Tem from 2014 to 2015, contributing to the prosperous and orderly development of the City.

Therefore, City Manager, Steven Hartsel is recommending that Council adopt the resolution for Namrata Carolan, officially commending her for her loyal efforts and dedicated service to the City of Hudson.

746308:

Motion by Lee Ann Minton, seconded by Rick Moreno to **adopt the Proclamation acknowledging Namrata Carolan, commending her for her years of dedicated service to the City of Hudson**, CARRIED 6-0 by roll call vote

APPROVE: Council and Planning Commission dates for 2017

The proposed meeting dates for the Council and Planning Commission are as follows;

City Council:

January 03	July 18
January 17	August 01
February 07	August 15
February 21	September 05
March 07	September 19
March 21	October 03
April 04	October 17
April 18	November 07
May 02	November 13
May 16	(1 st Monday after Election at 7:00 pm)
June 06	November 21
June 20	December 05
July 04	December 19

Planning Commission:

January 23	July 24
February 27	August 28
March 27	September 25
April 24	October 23
May 22	November 27
June 26	December 18

These dates must be approved by Council and published in a paper of general circulation. The regular City Council meetings are usually at 7:00 p.m. the first and third Tuesday's of each month, and the regular planning Commission meetings are at 6:30 p.m. on the fourth Monday of each month.

746309:

Motion by Rick Moreno, seconded by Carl Sword to **approve the 2017 Council and Planning Commission meeting dates**, CARRIED 6-0 by roll call vote.

Show Cause Hearing – Article III Dangerous Structure – 211 N Maple Grove

Section 5-56 of the City Code governs the procedures for dealing with properties deemed by the City building inspector to be dangerous buildings. On November 3, 2016, Ray Taylor, the City building inspector, deemed 211 N. Maple Grove Ave. to be a dangerous structure.

Per City Code, the next step is for Council to hold a hearing to hear facts and officially determine whether the building in question is unsafe, and if so, to issue an order requiring the owner to repair or demolish the building within 10 days. If the owner fails to comply, the City then has the authority to refer the matter to the City Attorney to have the building demolished and the costs assessed as a lien on the property.

746310:

Motion by Lee Ann Minton, seconded by Tyler Mattison to **declare 211 N Maple Grove is a dangerous structure and approve the resolution to order the owner to repair or demolish the building within 10 days**, CARRIED 6-0 by roll call vote.

APPROVE: Pay Estimate 3 and Change Order 3 for NE Parking Lot Project

Payment Application 3 for the Northeast Parking Lot Reconstruction Project is in the amount of \$24,868.01. This is the final contractor payment for the project, and reflects a \$4,700 reduction from the contractor-requested amount of \$29,568.01 to reflect additional cost to the City to correct some punchlist items.

Change Order 3 reflects final balancing quantities. This final change order reduces the contract amount by \$743.88, from \$205,408.70 to \$204,664.82.

746311:

Motion by Lee Daugherty, seconded by Tyler Mattison to **approve Payment Application 3 for the Northeast Parking Phase in the amount of \$24,868.01 and Change Order 3, for a final contract amount of \$204,664.82, and authorize the City Manager to sign the Change Order, CARRIED 6-0** by roll call vote.

UNFINISHED BUSINESS:**Bills:****Bills to be Approved for Payment: \$1,786.00**

Mercury Displacement Inc	\$ 1,786.00	WWTP 2 hp Grinder Pump (Lift Station)
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No Bills to be Confirmed:**746312:**

Motion by Lee Ann Minton, seconded by Rick Moreno **to pay the bills, CARRIED: 6-0** by roll call vote.

MINUTES FROM DDA AND PLANNING COMMISSION**746313:**

Motion by Lee Daugherty, seconded by Tyler Mattison **to accept the DDA minutes from October 20, 2016 (pending approval) and place on file, CARRIED: 6-0** by roll call vote.

746314:

Motion by Lee Ann Minton, seconded by Rick Moreno **to accept the Planning Commission minutes from October 24, 2016 and minutes from November 28, 2016 (pending approval) and place on file, CARRIED: 6-0** by roll call vote.

CITY MANAGER'S REPORT:

- Fleis & VandenBrink met with City Staff on November 29th to review the initial results of the recently-completed storm and sanitary sewer televising. The City was provided with a list of the most significant findings. While some instances of structural failure and other disruptions were identified, the engineers were surprised that a system of Hudson's age did not reveal more-extensive deterioration. A cross-connect from the Market House parking lot into the Sanitary sewer near Lane Street was identified, which likely contributes to the Inflow and Infiltration problem; this connection will require correction within the next few fiscal years. There remains some final televising and follow-up before the final report is provided to the City.

- The televising work described above, as well as the associated cleaning of the storm and sanitary sewers, comprises most of the 2nd draw request from the DEQ for the SAW grant. The amount requested on this grant disbursement request is \$371,495.45. The City is required to provide a 10% match on the stormwater portion of the grant- the amount of City match on this draw will be \$17,620.00.
- The City received 8 Statements of Qualification from Design-Build teams for the Wastewater Improvement Project. We are in the process of evaluating the submissions and checking references. We expect to narrow the list to 3 or 4 finalists for further consideration during the month of January.
- The City Staff will be sending out a Questionnaire within the next few days for the 5-year Parks & Recreation Plan currently being developed for the City.
- New City Assessor Victoria Enyart has submitted a Corrective Action Plan to the State Treasury to address previous shortcomings identified during a State audit.
- City Treasurer Marcia Willett has submitted the annual City-Village-Township Revenue Sharing (CVTRS) data, which will allow the City to receive the full amount of State Revenue Sharing funds for the upcoming year.
- Lenawee County is working with One Lenawee and the MSU Extension Office to develop a County vision and action plan. Council and Staff will be invited to the kickoff meeting early next year. We have agreed to host a meeting here in February/March to solicit local citizen input for the plan. We will provide more details as they become available.

ADJOURNMENT:

746315:

Motion by Lee Ann Minton, seconded by Tyler Mattison to **adjourn the meeting at 7:23 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney
Dated: _____