

**CITY COUNCIL**  
**121 N CHURCH STREET, HUDSON, MI**  
**REGULAR MEETING**  
**October 17, 2017 at 7:00 P.M.**

**746527:**

The meeting was called to order by Mayor Carmel Camp at 7:01 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Rick Moreno, Carl Sword, Darlene VandeZande, and Lee Ann Minton  
ABSENT: Tyler Mattison

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Police Chief Charles Weir, City Auditor – Phil Rubley, City Treasurer Marcia Willett, Lenawee County Commissioner Jim Driskill, Fleis & VandenBrink – Aaron Catlin & Matt Johnson, Dan Cherry, City Manager Steven Hartsel and City Clerk Jeaniene McClellan.

**ORDERS OF THE DAY:****Excuse Absent Member:****746528:**

Motion by Lee Ann Minton, Seconded by Carl Sword to approve to excuse Tyler Mattison from the meeting. CARRIED 6-0 by roll call vote.

**Approval of Minutes of September 19, 2017:****746529:**

Motion by Carl Sword, Seconded by Rick Moreno, to **approve the minutes from September 19, 2017 and place on file**, CARRIED: 6-0 by roll call vote.

**PUBLIC COMMENT:**

Lenawee County Commissioner Jim Driskill – Updated council on the latest Lenawee County news.

**NEW BUSINESS:****APPROVE: Certificate for Barbara Miller – Election Commission**

Barbara Miller moved out of the city limits, which makes her not legible to remain on the Election Commission. Ms Miller served since June 17, 2014.

**746530:**

Motion by Lee Ann Minton, Seconded by Rick Moreno, to **approve the Certificate of Appreciation for Barbara Miller for 3 years of service**. CARRIED: 6-0 by roll call vote.

**APPROVE: Resolution for Wes Boyd for DDA service**

Wes Boyd has served on the City of Hudson's DDA from January 13, 2011 to October 17, 2017, contributing to the prosperous and orderly development of the City.

The recommendation was made that Council adopt the resolution for Wes Boyd, officially commending him for his loyal efforts and dedicated service to the City of Hudson.

**746531:**

Motion by Lee Ann Minton, Seconded by Rick Moreno, to **Adopt the resolution acknowledging Wes Boyd, commending him for his years of dedicated service to the City of Hudson.** CARRIED: 6-0 by roll call vote.

**REAPPOINT: Pam Ely to the DDA**

Pam Ely has requested reappointment to a 4-year term on the Downtown Development Authority that expires in October 2021.

She meets all the requirements to be re-appointed to the Downtown Development Authority.

**746532:**

Motion by Carol Sword, Seconded by Rick Moreno, to **reappoint Pam Ely to the Downtown Development Authority to a 4-year term expiring in October 2021.** CARRIED: 6-0 by roll call vote.

**APPROVE: No Parking on Main Street for the Christmas Parade**

The annual Christmas Parade will be held on Friday, December 1, 2017 at 6:30 p.m. The parade line-up will be staged on School and McKenzie, proceed west on School and North on Spring St. to Main Street, continue west on Main Street to West Street, then head north on West Street to Railroad Street, and travel east on Railroad Street to the Fire Station.

The recommendation was made that Council authorize “no parking” in the 200 and 300 block of W. Main Street from 5:30 pm – 7:30 pm for the parade. This will allow for a safer environment for the children and others attending the parade.

If Council authorizes no parking in the 200 and 300 blocks of W. Main Street for the parade, DPW and HPD will take care of setting up and removing the appropriate barricades. In the event that parking can be opened up sooner than 7:30 pm, they will do so.

**746533:**

Motion by Lee Ann Minton, Seconded by Rick Moreno to **authorize no parking in the 200 and 300 block of W. Main Street from 5:30 pm – 7:30 pm, Friday, December 1, 2017 for the Christmas Parade.** CARRIED: 6-0 by roll call vote.

**AUTHORIZE: 2017 Community Tree Planting Grant Agreement**

Council previously authorized the City to apply for the 2017 Community Tree Planting Grant Program sponsored by Consumers Energy and the Michigan Forestry and Parks Association. The City has been informed that it has been approved to receive the requested award of \$2000 to help cover the cost of 20 trees. The City needs to return the grant agreement in order to receive the grant money.

**746534:**

Motion by Lee Ann Minton, Seconded by Carl Sword, to **authorize the City Manager Steven Hartsel to sign the Community Tree Planting Program grant agreement.** CARRIED: 6-0 by roll call vote.

**AUTHORIZE: City Manager to Sign Ambulance Loan Documents**

Old National Bank is providing the 3.24% APR 10-year loan for the two new Ambulances previously authorized by Council, and they require a resolution by Council authorizing City Manager Steven Hartsel to sign the applicable loan documents on behalf of the City.

**746535:**

Motion by Carl Sword, Seconded by Rick Moreno, to **authorize City Manager Steven Hartsel to sign all applicable documents with Old National Bank relating to the loan for the two new Ambulances.** CARRIED: 6-0 by roll call vote.

**AUTHORIZE: Seek Proposals for DPW Vehicle Maintenance Building roof**

The current budget for Public Works Building Maintenance includes \$14,500.00 a new roof on the Vehicle Maintenance Building on the north side of Mechanic Street across from the WWTP.

**746536:**

Motion by Lee Ann Minton, Seconded by Carl Sword, to **authorize the City Manager to seek proposals for a new roof at the Public Works Vehicle Maintenance building.** CARRIED: 6-0 by roll call vote.

**APPROVE: Payment Application 2 for the Northwest Parking Lot Reconstruction Project**

Payment Application 2 from Slusarski Excavating & Paving for the Northwest Parking Lot Reconstruction Project in the amount \$86,465.11. Fleis & VandenBrink has verified the quantities and recommends authorizing the payment. Of the \$86,465.11, \$35,819.90 is to be paid by the DDA, and the City would pay the remaining \$50,645.21. This work is budgeted under the NW Parking Lot Improvement budget item.

**746537:**

Motion by Carl Sword, Seconded by Rick Moreno, to **approve Payment Application 2 from Slusarski Excavating & Paving for the Northwest Parking Lot Reconstruction Project in the amount of \$86,465.11.** CARRIED: 6-0 by roll call vote.

**APPROVE: Financial Audit Report for Period ending June 30, 2017**

Philip Rubley, City Auditor, has prepared the financial statement of accounts for the fiscal year period of July 1, 2016 to June 30, 2017. The auditor will review his opinion with the Council. The audit is an unqualified audit which is the highest standard given by auditors.

**UNFINISHED BUSINESS:****Presentation – F & V – Project Update and provide GMP for Wastewater Improvement Project**

The City's contract with Fleis & VandenBrink for the Design phase of the Wastewater Improvement Project calls for a 90% design and a Guaranteed Maximum Price (GMP) to construct the project. Fleis & VandenBrink is at the 90% design threshold and will provide Council with a Guaranteed Maximum Price for the project at tonight's meeting.

The next step for Council is to consider whether to accept the GMP – if Council does so, the project proceeds per the existing contract to the Construction phase with Fleis & VandenBrink as the Prime Contractor. According to the DEQ's Fiscal Year 2018 timeline, the City needs to provide a Resolution of Contract Award by November 2<sup>nd</sup>.

**746538:**

Motion by Darlene VandeZande, Seconded by Lee Ann Minton, to **have a special council meeting on October 30<sup>th</sup> at 7:00 pm to discuss and vote for award tentative construction contract for Wastewater System Improvements.** CARRIED: 6-0 by roll call vote.

**Bills:****Bills to be Approved for Payment: \$38,700.68**

Craig Wickham	\$1,250.00	2 Trees & 3 Stumps Removed Sept 2017
Ferguson WaterWorks	\$1,426.00	Assorted repair parts for State St water line
Water Tap Inc	\$4,500.00	6" Water Valve Insertion (Munson Hwy)
Jones & Henry Engineers Ltd	\$5,235.08	WWTP Improvement Owner's Advisor
Jones & Henry Engineers Ltd	\$6,739.89	WWTP Improvement Owner's Advisor
Blue Cross Blue Shield of MI	\$19,549.71	Nov 2017 Health Insurance Premium

**Bills to be Confirmed: \$11,041.96**

Jones & Henry Engineers Ltd	\$3,444.82	WWTP Improvement Owner's Advisor
Consumers Energy	\$3,643.04	September 2017 Street Lights Electricity
Jones & Henry Engineers Ltd	\$3,954.10	WWTP Improvement Owner's Advisor

**746539:**

Motion by Carl Sword, Seconded by Rick Moreno, to **pay the bills**, CARRIED: 6-0 by roll call vote.

**Department Head Reports from September 2017****746540:**

Motion by Rick Moreno, Seconded by Carl Sword, to **accept the Department Head Reports from September 2017 and place on file**, CARRIED: 6-0 by roll call vote.

**Account Payable Report from September 2017****746541:**

Motion by Lee Ann Minton, Seconded by Rick Moreno, to **accept the Accounts Payable Report from September 2017 and place on file**, CARRIED: 6-0 by roll call vote.

**MINUTES FROM OTHER BOARDS AND COMMISSIONS****746542:**

Motion by Lee Ann Minton, Seconded by Rick Moreno, to **accept the Planning Commission minutes dated September 25, 2017 and place on file**, CARRIED: 6-0 by roll call vote

**CITY MANAGER'S REPORT:**

- DPW has replaced all of the downtown streetlights with LED bulbs; the level of illumination is noticeably brighter. LED Lighting has also been completed in the City Office.
- Consumers Energy is expected to run power to the Findlay Trail pedestrian bridge this week in time to have the bridge lighted before the upcoming time change.
- Dick and Wilma Bade with Lakeview Packaging have sold their building to Cheely Custom Gun Works, a growing company from the Tecumseh area that is making a name for itself within the industry with custom-built high-end pistols. This continues the positive diversification of industry at the Industrial Park.
- The team from the Michigan Economic Developers Association (MEDA) completed their site visit for the recertification of the Industrial Park as a Certified Business Park (CBP). These people visit towns across the State and they had many highly-positive things to say about not just the Industrial

Park, but the entire city. We expect to receive official notice of our recertification by the end of the year.

- D & P has installed the new phone system in the City Office and Police Station. We are still working through some minor set-up issues, but it is working well overall.
- HPD still expects to take delivery of the new patrol vehicle at the end of the month.
- Crack-sealing of Pleasant and Tiffin Streets will occur within the next month. We have received quotes for crack-sealing of the trail segments, but that work will not be able to be started until spring.
- The Chamber of Commerce is going to hold a city-wide Car-based Scavenger Hunt during the afternoon following Downtown Trick-or-Treating on October 28<sup>th</sup>.
- The NW Parking Lot Reconstruction Project is approximately 95% complete. Remaining work is expected to be accomplished by the end of this month. There is separate work occurring near Rumors and Skip's on the NE lot to repair some undermining of sub-drains.
- I will be on vacation from October 18-24<sup>th</sup>, and Jeaniene will be on vacation from October 28<sup>th</sup> – November 12<sup>th</sup>.

**ADJOURNMENT:**

**746543:**

Motion by Rick Moreno, seconded by Carl Sword to **adjourn the meeting at 8:27 p.m.**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk

REVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney  
Dated: \_\_\_\_\_