

**CITY COUNCIL  
121 N CHURCH STREET, HUDSON, MI  
REGULAR MEETING  
March 06, 2018 at 7:00 p.m.**

**746613:**

The regular meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Ann Minton, Lee Daugherty and Carl Sword  
ABSENT: Rick Moreno, Darlene VandeZande and Tyler Mattison

ALSO PRESENT: WWTP Superintendent Ted Hutchison, DPW Superintendent Jay Best, Fire Chief Jerry Tanner Jr., Fleis & VandenBrink – Matt Johnson, Daily Telegram – Dan Cherry, City Manager Steven Hartsel, City Clerk Jeaniene McClellan

**ORDERS OF THE DAY:****Excuse Absent Members:****746614:**

Motion by ~~Darlene VandeZande~~ Carl Sword, seconded by ~~Carl Sword~~ Lee Ann Minton **to excuse the absent members from the meeting**, CARRIED: 3-1 by roll call vote. (Camp, Minton, Sword – yes Daugherty – no)

**Approval of Minutes of February 06, 2018:****746615:**

Motion by Lee Ann Minton, seconded by Carl Sword **to approve the minutes of February 06, 2018, and place on file**, CARRIED: 4-0 by roll call vote.

**PUBLIC COMMENT:**

No Public Comment received

**NEW BUSINESS:****RESOLUTION: Lisa Enerson:**

Lisa Enerson has served on the City of Hudson Board of Review from March 1998 – December 2017 contributing to the prosperous and orderly development of the City.

Therefore, the City Manager has recommended that Council adopts the resolution for Lisa Enerson, officially commending her for her loyal efforts and dedicated service to the City of Hudson.

**746616:**

Motion by Lee Ann Minton, seconded by Lee Daugherty **to Adopt the Proclamation acknowledging Lisa Enerson, commending her for her dedicated service to the City of Hudson**, CARRIED 4-0 by roll call vote.

**APPOINT: Robert Geeting to the Board of Review:**

Since Lisa Enerson has requested to resign from the Board of Review in December 2017 we have asked Robert Geeting to fill per position with the remaining term to end December 2019.

Mr. Geeting has agreed to be appointed to the Board for a 2-year term to expire in December 2019.

Mr. Geeting meets all the requirements to be appointed to the Board of Review.

**746617:**

Motion by Carl Sword, seconded by Lee Ann Minton to **Appoint Robert Geeting to the Board of Review for a 2-year term expiring in December 2019**, CARRIED 4-0 by roll call vote.

**DISCUSS: Murdock Trail Repair DNR Grant:**

We have been working for some time to obtain grant funding in order to help pay for the costs to repair the 1922 railroad bridge near the DPW yard on Jackson Street which now serves as the trailhead for the Murdock Trail. Engineer Jon Moxey from Fleis & VandenBrink has been determining both the necessary repairs and costs, as well as communicating with the DNR about their various grants and which would be applicable for this project. The City Manager's prior attempts for CMAQ funding were unsuccessful because that grant is not for repairs. The total cost of this project is estimated at \$300,000.

Mr. Moxey has identified the DNR Passport Grant as the best avenue, and this grant requires a public discussion as one of the prerequisites for the grant application. We have funding in our current budget for grant application preparation for this project, which needs to be submitted to the DNR by April 1<sup>st</sup>.

**ACCEPT BID: Lane Street Reconstruction Project:**

The Lane Street Reconstruction Project consists of storm and sanitary sewer improvements, replacement of the 4" water line with an 8" line, and repaving of Lane Street between Main St and the north side of Railroad St. Fleis & VandenBrink's estimate for construction of the project was \$281,945.00. \$190,000 is in the current budget for the project, with the remainder planned to be budgeted in the upcoming fiscal year. The projected construction timeframe would be between mid-June and mid-August.

The bid opening was held on February 28<sup>th</sup>, with 8 bids received. The bids are detailed in the attached bid tabulation sheet. The lowest bid received is from Rothenberger Company, Inc. of Concord, MI at \$184,676.37. The Project Engineer has reviewed the bids and received uniformly positive feedback from the field regarding Rothenberger and recommends awarding the construction contract to them.

**746618:**

Motion by Lee Ann Minton, seconded by Carl Sword to **accept the bid from Rothenberger Company for construction of the Lane Street Reconstruction Project for \$184,676.37 and authorize the City Manager to sign the contract**, CARRIED 4-0 by roll call vote

**APPROVE: Proposal for Construction Engineering for Lane Street Reconstruction Project:**

Fleis & VandenBrink Engineering has submitted the proposal to amend the professional services agreement to provide for construction engineering (CE) services for the reconstruction of the Lane Street for a lump sum of \$8,600.00.

By separating out the On-site Inspector costs (known as Resident Project Representative) from the remaining lump sum CE costs, we should be able to use the Fleis & VandenBrink staff already on-site for the Wastewater Improvement Project to also work on Lane Street in order to reduce costs. This portion of CE is to be billed on a not-to-exceed basis in half-day increments, with the cost not-to-exceed \$11,000.

The total cost for the Lane Street Construction Phase Engineering Services will not exceed \$19,600.00.

1903

**746619:**

Motion by Carl Sword, seconded by Lee Ann Minton to **authorize the City Manager to accept the proposal from Fleis & VandenBrink for construction engineering services for the reconstruction of Lane Street for \$19,600.00**, CARRIED 4-0 by roll call vote

**APPROVE: Firefighter Turnout Gear Purchase:**

During the budget preparation for 2017-2018, \$5,000.00 was budgeted in a line item for purchasing three sets of turnout gear. As the department had purchased 10 sets of Fire-Dex FX-R custom spec gear in 2014 and have been purchasing additional 3 sets each year to remain NFPA compliance. Chief Tanner Jr, would like to match the existing Fire-Dex gear in color, materials, design and performance.

All three vendors gear are of similar style (Assault/Performance style) to our current gear, all three meet the NFPA guidelines for Thermal Barriers, Moisture Barriers, and Flame Resistance, two of the three do not have the exact specifications as our previously purchased gear, 1 vendor returned an exact specification for our gear and a fourth Fire-Dex vendor failed to return any specs or pricing information. After evaluation of our department's needs, evaluation of all gear, the pricing, and evaluating the performance measures of each vendor, we wish to purchase three sets of the Fire-Dex FX-R Custom specs gear that matches our existing Fire-Dex gear.

Pricing received are as follows:

The Fire-Store Fire-Dex Gemini XT (FX-M) Express Turnout Coat \$1,673.39, Turnout Pant \$1,316.59. Total \$2,989.98 per set. Total for 3 sets \$8,969.94 plus shipping.

Darley for Fire-Dex Basofil Assault: Turnout Coat \$1,333.95, Turnout Pant \$1,043.95. Total \$2,377.90 per set. Total for 3 sets \$7,133.70.

West Shore Fire for Fire-Dex F-R Armore AP Custom: Turnout Coat \$1,137.00, Turnout Pant \$842.00. Total \$1,979.00 per set. Total for 3 sets \$5,937.00.

Fire Safety Services did not return any information. They are a vendor we have previously purchased this same turnout gear from.

**746620:**

Motion by Lee Daugherty, seconded by Lee Ann Minton to **approve the purchase of 3 sets of Firefighter Turnout Gear (Fire-Dex FX-R Custom) matching our current specs from West Shore Fire in the amount of \$5,937.00**, CARRIED 4-0 by roll call vote

**APPROVE: Pittsford Fire Contract:**

Due to the Jefferson Township elected officials and the Pittsford Township elected officials separate mutual decisions to no longer contract together for a jointly operated and funded fire department and therefore cause the Pittsford-Jefferson Fire Department to cease to exist as of April 1, 2018 Chief Tanner has been working with several parties to craft a new contract since June 23, 2017. After many hours of research and data collection on historical incident data and projected future cost as well as numerous meetings with Pittsford Township Officials, Hudson Fire Officers, Hillsdale Emergency Manager, Pittsford-Jefferson Fire Chief, City Manager Hartsel and the Hudson Council itself. Chief Tanner has submitted the new contract proposal between the City of Hudson and Pittsford Township for Fire and Rescue coverage of the entire Township of Pittsford by the Hudson Fire Department. This contract will supersede and replace the current contract in effect. Both the City Attorney and the Township Attorney have reviewed the document and their key points have been incorporated into the contract. The contract

is for three years of fire and rescue coverage of the entirety of Pittsford Township. This contract neither affects nor interferes with the separate agreements in place for ALS/BLS.

**746621:**

Motion by Carl Sword, seconded by Lee Daugherty to **approve the Fire/Rescue contract between the City of Hudson and Pittsford Township. For the period of April 1, 2018 thru March 31, 2021 for \$38,400.00 per year, CARRIED 4-0 by roll call vote**

**APPROVE: Replacement Roof for DPW Building at 122 Mechanic Street:**

This year's budget contains funding for the replacement of the roof on the Public Works Vehicle Maintenance building at 122 Mechanic, across the street from the WWTP. This project continues the ongoing work on the building since acquiring it from the former owners of the Metalloy factory several years ago.

Five proposals were received, with the least expensive provided by Williams Construction for \$14,425.00.

**746622:**

Motion by Lee Ann Minton, seconded by Carl Sword to **accept the proposal from Williams Construction for replacement of the roof at 122 Mechanic Street for \$14,425.00, CARRIED 4-0 by roll call vote**

**APPROVE: Proposal to Prepare DEQ Water Grant Application:**

The City has been selected by the DEQ as a candidate to apply for a Pilot Drinking Water Infrastructure Grant. This grant is intended to fund corrective measures to eventually eliminate any lead or galvanized water service lines. The grant amount is up to \$1,000,000 and requires no matching funds. Proposals are due to the DEQ by March 30<sup>th</sup>. The DEQ desires that the funding be used beginning this May and that it be fully expended within a year.

Jones & Henry Engineers have been conducting ongoing water system work with the City. City Manager has met with them on February 22<sup>nd</sup> regarding this grant opportunity, and they have provided that proposal to develop the application for the grant for \$5,000, including a proposed comprehensive course of action to use the funding in accordance with the DEQ's constraints and timeline. This is a valuable opportunity to get ahead of likely future State requirements without cost to the City.

**746623:**

Motion by Lee Ann Minton, seconded by Lee Daugherty to **approve the proposal from Jones & Henry to develop the application for the DEQ Pilot Drinking Water Infrastructure Grant for \$5,000 and authorize the City Manager to sign the proposal acceptance, CARRIED 4-0 by roll call vote**

**UNFINISHED BUSINESS:**

**Bills:**

**Bills to be Approved for Payment: \$567,403.42:**

Michigan Gas Utilities	\$ 1,030.78	Monthly Gas Services for City Hall
Michigan Gas Utilities	\$ 1,104.42	Monthly Gas Services for Museum
Elan (Cardmember Services)	\$ 1,640.70	Monthly Credit Plan
Michigan Gas Utilities	\$ 1,950.13	Monthly Gas Services for WTP
Detroit Salt Company	\$ 1,954.33	Rock Salt 52.55 Tons
Staples	\$ 2,537.78	Monthly Credit Plan
Fleis & VandenBrink	\$ 2,896.64	Final Design and Bid for Lane Street

Blackbaud	\$ 4,605.50	Annual Software and Maintenance
Michigan Finance Authority	\$ 6,145.81	Loan Commitments State Revolving Fund
Jones & Henry Engineers	\$ 6,933.23	Owner's Advisor Services for WWTP
Michigan Municipal League	\$ 7,594.00	Improvements/Water Asset Management Plan
Modern Waste Systems	\$ 8,410.10	Quarterly Workers Comp Fund Premium
H. J. Umbaugh & Associates	\$ 11,500.00	Monthly Services for February
Miller, Canfield, Paddock and Stone	\$ 28,500.00	SRF Bond Financial Advisor Fee
Fleis & VandenBrink	\$ 39,750.00	Professional Service rendered as Bond Counsel
Fleis & VandenBrink	\$139,830.00	Design and Build Services SRF WWTP (Through January 31 <sup>st</sup> 2018)
Fleis & VandenBrink	\$301,020.00	Design and Build Services SRF WWTP (Through October 31 <sup>st</sup> 2017)
		Design and Build Services SRF WWTP (Through May 31 <sup>st</sup> 2017)

**Bills to be Confirmed for Payment: \$9,809.27**

The Prodigy Network	\$ 1,012.50	Current Onsite Support and Setup
The Prodigy Network	\$ 2,025.00	Prior Onsite Support and Equipment Setup
Etna Supply	\$ 2,756.77	Operating Supplies for DPW
Craig Wickham Tree Service	\$ 4,015.00	Tree and Stump Removal

**746624:**

Motion by Carl Sword, seconded by Lee Ann Minton to **pay the bills**, CARRIED: 4-0 by roll call vote.

**Department Head Reports from January 2018:**

**746625:**

Motion by Lee Ann Minton, seconded by Carl Sword to **accept the Department Head Reports from January 2018 and place on file**, CARRIED: 4-0 by roll call vote.

**Account Payable Report from January 2018:**

**746626:**

Motion by Lee Daugherty, seconded by Carl Sword to **accept the Accounts Payable Report from January 2018 and place on file**, CARRIED: 4-0 by roll call vote.

**CITY MANAGER'S REPORT:**

- The City has completed the purchase of 119 Lane Street. We closed the sale on February 28<sup>th</sup>. We will be allowing the previous owners to remove the contents of the house until May 31<sup>st</sup>. I have also spoken with Chief Tanner about the possibility of burning the house instead of demolishing it. We expect to be able to do this work either before or during the Lane Street reconstruction project so that the entire block will be blight-free by September.
- In February, the Fire Department also burned the abandoned house near the southeast corner of Division and Meridian with the prior consent of the owner of the property.
- The recent rains and snow melt have put the Wastewater plant well-beyond capacity been able to keep fighting the high flows. During this time, the plant treated over 11 million gallons of flow. Shawn's last day on the job was Friday- he has been unexpectedly required to oversee farming this season for his family's land. Ted has hired Josh Mattek to replace Shawn.

- Fleis & VandenBrink has staged their trailer just outside the fence at the WWTP to begin the Wastewater Improvement Project. We will have our first monthly progress meeting there on March 7<sup>th</sup> (delayed to March 14<sup>th</sup>). We also received our first reimbursement of \$570,525.00 in SRF funding for the Pre-construction Phase project costs incurred over the past year, such as Fleis & VandenBrink’s bill for design and Miller Canfield’s invoice for bond financing work.
- We declared our first Snow Emergency under the recent Ordinance revision during the heavy snowstorm last month. We experienced no notable difficulties with compliance during this event. DPW performed effectively and residents were cooperative. Superintendent Jay Best and I did not declare the emergency ahead of time, but did so during the event when he determined that the declaration was needed to keep up with the snow accumulation. Public Works also began filling in potholes with cold patch as soon as possible, and this effort is continuing. DPW is looking into negotiating a price for limited mill-and-pave areas for patches of road that require more than patching but are not scheduled for complete repaving in the near future.

**ADJOURNMENT:**

**746627:**

Motion by Lee Ann Minton, seconded by Lee Daugherty to **adjourn the meeting at 8:02 p.m.**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Jeaniene McClellan, City Clerk

REVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney

Dated: \_\_\_\_\_