

**CITY COUNCIL
121 N CHURCH STREET, HUDSON, MI
REGULAR MEETING VIA TELEPHONE CONFERENCE
December 1, 2020 at 7:00 p.m.**

747195:

The regular meeting was called to order by Mayor Carmel Camp at 7:02 p.m.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Carl Sword, Pam Ely, and Darlene VandeZande

ABSENT: Rick Moreno and Lee Ann Minton

ALSO PRESENT: Barb Ireland – Hudson Post-Gazette, Jersey Still, Levi Long, Audrey Fox – Sand Creek High School students, DPW Superintendent Jay Best, City Manager Steven Hartsel and City Clerk Jeaniene McClellan

ORDERS OF THE DAY:

***** Lee Ann Minton joins in 7:03 p.m. *****

Excuse Absent Members:**747196:**

Motion by Carl Sword, seconded by Lee Daugherty to **excuse Rick Moreno from the meeting**, CARRIED: 6-0 by roll call vote.

Approval of Minutes of November 16, 2020:**747197:**

Motion by Carl Sword, seconded by Lee Ann Minton to **approve the minutes of November 16, 2020, and place on file**, CARRIED: 6-0 by roll call vote.

PUBLIC COMMENT:

No comments received

NEW BUSINESS:**APPROVE: MDOT Performance Resolution for Governmental Agencies:**

Adopted the resolution that will allow the City to continue to receive MDOT approval for the different parades along the trunkline throughout the year. Government agencies must apply annually, prior to February, for the on-line permit application.

747198:

Motion by Lee Ann Minton, seconded by Pam Ely to **adopt the resolution “Annual Application and Permit for Miscellaneous Operations Within State Trunkline Right of Way” for the calendar year 2021**. CARRIED 6-0 by roll call vote.

APPROVE: Council and Planning Commission meeting dates for 2021:

Council received a copy for the proposed meeting dates for the Council and Planning Commission. These dates must be approved by Council and published in a paper of general circulation. The regular City Council meetings are usually at 7:00 p.m. the first and third Tuesday of each month, and the regular Planning Commission meetings are at 6:30 p.m. on the fourth Monday of each month.

747199:

Motion by Carl Sword, seconded by Pam Ely to **approve the 2021 Council and Planning Commission meeting dates.** CARRIED 6-0 by roll call vote.

REAPPOINT: Mary Ann Kingsley to the Library Board:

The Hudson Carnegie District Library Agreement specifies that the City of Hudson shall appoint two members to the Hudson Carnegie District Library Board.

Council Member Lee Daugherty and Mary Ann Kingsley currently serve as Board Members. Ms. Kingsley's current three-year term expires in December and she has requested to be reappointed.

747200:

Motion by Lee Ann Minton, seconded by Carl Sword to **reappoint Mary Ann Kingsley to a three-year term on the Hudson Carnegie District Library Board, with a term to expire in December 2023.** CARRIED 6-0 by roll call vote

APPROVE: Annual Poverty Exemption Guideline Resolution:

State Law (MCL 211.7u) requires local units of government to annually adopt a policy used to approve or deny poverty exemptions. The Department of Health and Human Services sets the poverty guidelines annually. The policy resolution for 2021 was provided to Council for review.

747201:

Motion by Darlene VandeZande, seconded by Lee Daugherty to **approve the Resolution adopting the 2021 Annual Guidelines for Poverty Exemptions.** CARRIED 6-0 by roll call vote

ACCEPT: Capital Improvement Project Plan for 2021-2027:

As required annually, the Planning Commission approved the Capital Improvement Project Plan at their November 23, 2020 meeting. The Plan covers a time period of 6 years.

747202:

Motion by Lee Ann Minton, seconded by Pam Ely to **accept the 2021-2027 Capital Improvement Project Plan from the Planning Commission.** CARRIED 6-0 by roll call vote

APPROVE: Corrective Action Plan for Department of Treasury:

On November 13th, the State Department of Treasury sent a letter stating that they have reviewed the Fiscal Year 2019-2020 Financial Audit submitted by City Auditor Brent Shea. They stated that two items mentioned in the audit resulted in their request for a Corrective Action Plan to be submitted by the City. The City did receive a clean audit, so the request for the Corrective Action Plan is unexpected.

The proposed Corrective Action Plan was drafted after consultation with the City Auditor. The plan is uploaded to the Treasury website, and describes our actions to address the two items mentioned in the audit report; namely, two funds within the larger pooled fund which showed negative balances (corrected), and some long-outstanding checks on the bank reconciliations, which was due to a software error in the Financial Edge program that has also been corrected. The Plan also responds to the State concerns over budget variations (which are normal, and the reason for our two annual budget

amendments) and the use of some of our reserve funds for the past three budget years (used for extra paving projects and two emergency sewer line repairs at Jackson and Howard Streets.)

747203:

Motion by Lee Ann Minton, seconded by Darlene VandeZande to **approve the Corrective Action Plan drafted in response to the Department of Treasury request letter dated November 13, 2020.**

CARRIED 6-0 by roll call vote

UNFINISHED BUSINESS:

Bills:

Bills to be Approved for Payment: \$17,640.05

State of Michigan EGLE	\$ 1,300.05	Annual Water Supply Fee
Elhorn Engineering	\$ 2,196.00	Liquid Aquadene for WTP
Michigan Agri Business Solutions	\$14,144.00	Sludge Application for WWTP

Bills to be Confirmed: \$16,429.39

Consumers Energy	\$ 1,866.05	Electricity Costs for WTP
Consumers Energy	\$ 3,524.00	Electricity costs for WWTP
Modern Waste Systems	\$11,039.34	City wide Refuse Collection and Fall Cleanup

747204:

Motion by Darlene VandeZande, seconded by Carl Sword to **pay the bills**, CARRIED: 6-0 by roll call vote.

CITY MANAGER'S REPORT:

- Due to the relatively mild weather and continued operation of the vac truck, DPW has been able to make good progress with this year's leaf pick-up.
- In spite of COVID restrictions, both Jay and Jeff at DPW, and Ted and Josh at the WWTP were able to take their certification license examinations last month. The results should be announced around the middle of this month.
- The new Dodge Durango Police Vehicle is now outfitted and in service.
- Because of the current growth in local COVID cases, the City Office will continue to conduct in-person customer service through the window near the front door. We intend to place an enclosure outside at the window to shelter customers while conducting business. We also have continued to prohibit event rentals of the Community Center, due to the risk to the Meals on Wheels delivery service to Seniors and the staff who make and deliver these meals to our community. We intend to allow small meetings at the vacant City building at 217 W. Main.
- The Michigan Municipal League (MML) Legislative Representative approached the City as one of 24 Cities in Michigan with an Income Tax, regarding their Community Stabilization Initiative. This effort is intended to help offset potential lost income tax revenues next year due to stay-at-home tax credits, as well as a quick push to induce the legislature to extend the remote meeting temporary provisions to the Open Meetings Act that are currently set to expire at the end of December. MML requested a letter of support for the initiative from the Mayors of all 24 income-tax cities.
- Even though there will be few Christmas parades this year, the DTE foundation is still awarding grants to local municipalities, including Hudson, through the United Way. We expect to use our grant toward additional downtown decorations and still have the Christmas Tree lighting ceremony on Friday,

December 4th. Mayor Camp has also arranged for Santa to drive through the City streets aboard a Hudson fire truck on Sunday, December 6th, beginning at 5 pm.

ADJOURNMENT:

747205:

Motion by Lee Ann Minton, seconded by Lee Daugherty to **adjourn the meeting at 7:29 p.m.**

APPROVED: _____
Carmel Camp, Mayor

ATTEST: _____
Jeaniene McClellan, City Clerk

REVIEWED BY: _____
Denis F. Jodis, City Attorney

Dated: _____