

**CITY COUNCIL**  
**121 N CHURCH STREET, HUDSON, MI**  
**REGULAR MEETING**  
**September 19, 2017 at 7:00 P.M.**

**746514:**

The meeting was called to order by Mayor Carmel Camp at 7:00 p.m. in the Council Chambers.

ROLL CALL: PRESENT: Carmel Camp, Lee Daugherty, Rick Moreno, Carl Sword, Darlene VandeZande, and Lee Ann Minton  
ABSENT: Tyler Mattison

ALSO PRESENT: WWTP Superintendent Ted Hutchison, Police Chief Charles Weir, City Manager Steven Hartsel and Deputy City Clerk Linda Cross.

**ORDERS OF THE DAY:****Excuse Absent Member:****746515:**

Motion by Carl Sword, Seconded by Darlene VandeZande to approve to excuse Tyler Mattison from the meeting. CARRIED 5-1 by roll call vote. (Camp, Minton, Moreno, Sword, VandeZande – yes Daugherty – no)

**Approval of Minutes of September 5, 2017:****746516:**

Motion by Carl Sword, Seconded by Rick Moreno, to **approve the minutes from September 5, 2017 and place on file**, CARRIED: 6-0 by roll call vote.

**PUBLIC COMMENT:**

None received

**NEW BUSINESS:****APPROVE: Annual Service Agreement for Water Tower Cathodic Protection**

The City has received the Annual Service Agreement from CPRRPRO for the Cathodic Protection Systems on the water towers at the Industrial Park and Webster Park. The Cathodic Protection systems are electrical systems which minimize metallic corrosion within the water towers. We pay this service annually and normally receive the invoices separately. We are requesting Council approve because we received a combined service agreement invoice for both water towers in the amount of \$1850.00. This is paid for out of the Water Distribution Contractual Services budget.

**746517:**

Motion by Lee Ann Minton, Seconded by Lee Daugherty, to **approve the Annual Service Agreement from CORRPRO for the water tower Cathodic Protection Systems for \$1850.00 and authorize the City Manager to sign the agreement**. CARRIED: 6-0 by roll call vote.

**APPROVE: Water Treatment Plant Filter Inspection Proposal**

The Department of Public Works has received the quote from Artesian of Pioneer (AOP) to conduct an inspection of the 4 Filter Cells within the Water Treatment Plant. The filtration system is a critical component of the City water supply, and we need to assess its current condition. The quotation is for \$2,815.00. This service would be paid for out of the Water Distribution Contractual Services budget.

**746518:**

Motion by Lee Ann Minton, Seconded by Rick Moreno, to **approve the quotation from Artesian of Pioneer for the Water Treatment Plant Filter Inspection for \$2815.00 and authorize the City Manager to sign the quotation.** CARRIED: 6-0 by roll call vote.

**APPROVE: Proposal for Webster Park Water Tower Inspection**

DPW Superintendent Jay Best has received the proposal from Dixon Engineering to inspect the 200,000 gallon water tower at Webster Park. It has been 10 years since this tower's last inspection. This proposal includes using a remote-operated moving camera to inspect the tank in order to not have to drain all of the water out of the tank. This avoids having to waste the water and greatly reduces the material stress on the tank.

The cost of the inspection is \$2400.00. This would come from the Water Distribution Contractual Services budget.

**746519:**

Motion by Lee Ann Minton, Seconded by Carl Sword, to **accept the proposal from Dixon Engineering to inspect the Webster Park Water Tower for \$2400.00 and authorize the City Manager to sign the proposal.** CARRIED: 6-0 by roll call vote.

**APPROVE: Pay Application 1, NW Parking Lot Project**

Payment Application 1 from Slusarski Excavating & Paving for the Northwest Parking Lot Reconstruction Project is in the amount \$44,180.10. Fleis & VandenBrink has verified the quantities and recommends authorizing the payment. This work is budgeted under the NW Parking Lot Improvement budget item.

**746520:**

Motion by Carl Sword, Seconded by Rick Moreno to **approve Payment Application 1 from Slusarski Excavating & Paving for the Northwest Parking Lot Reconstruction Project in the amount of \$44,180.10.** CARRIED: 6-0 by roll call vote.

**APPROVE: Community Center Water Heater Replacement**

The Community Center water heater is broken. The City has received quotes from licensed plumbing contractors to replace it. Due to space restrictions in the basement where the existing heater is located, the contractors provided different approaches in their quotes. Adrian Mechanical submitted a quote for a shorter conventional gas heater for \$7,420.00. Blissfield Heating and Plumbing submitted a quote for a tank-less water heater for \$5200.00. Superintendent Jay Best and I recommend the low quote for the tank-less water heater from Blissfield Heating and Plumbing.

**746521:**

Motion by Carl Sword, Seconded by Rick Moreno, to **approve the proposal from Blissfield Heating and Plumbing to replace the Community Center Water Heater for \$5,200.00 from the Income Tax fund.** CARRIED: 6-0 by roll call vote.

**SECOND READING: Ordinance No. 395.17, Fireworks**

At the meeting on September 5, 2017, Council was presented with Ordinance No. 395.17: Amending Section 12-183 Fireworks for review. At that meeting Council approved the first reading and waived the actual reading of the Ordinance No. 395.17.

If the second reading is approved at tonight's meeting, the Ordinance would become effective on October 4<sup>th</sup>.

**746522:**

Motion by Lee Ann Minton, Seconded by Rick Moreno, to **approve the second reading and waive the actual reading of Ordinance No. 395.17 Section 12-183, Fireworks.** CARRIED: 6-0 by roll call vote.

**UNFINISHED BUSINESS:****Bills:****Bills to be Approved for Payment: \$23,241.20**

Consumers Energy	\$1,791.49	Sept 2017 Electrical Charges for WTP
Buster Sealcoating	\$1,900.00	Community Center Parking Lot Sealcoating
Blue Cross Blue Shield of MI	\$19,549.71	Sept 2017 Health Insurance Premium

**Bills to be Confirmed: \$6,656.00**

D&P Communications	\$6,656.00	20pc Phone System (Office/HPD/HFD/ALS)
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**746523:**

Motion by Lee Ann Minton, Seconded by Lee Daugherty, to **pay the bills,** CARRIED: 6-0 by roll call vote.

**746524:**

Motion by Carl Sword, Seconded by Rick Moreno, to **accept the Department Head Reports from August 2017 and place on file,** CARRIED: 6-0 by roll call vote.

**746525:**

Motion by Rick Moreno, Seconded by Carl Sword, to **accept the Account Payable Report from August 2017 and place on file,** CARRIED: 6-0 by roll call vote.

**CITY MANAGER'S REPORT:**

- The central telephone system failed last Friday. This system serves the City Office, fire, ambulance and police departments. It is an obsolete system that is no longer supported. Within the last couple of years, we have researched a new system and have had multiple firms offer proposals for a new system. The current system has been operating reasonably well for the last year and we paused the effort to replace it. Because of the previous work, we were able to receive updated proposals and chose D&P to install a new system as an emergency purchase for \$6,656.00 about half of the proposed amount from Anavon, who provided and serviced the previous system.

D&P has begun the advance work to program the new phones and will hopefully be here to install them Monday the 18<sup>th</sup>.

- Bid advertising for subcontractor pricing for the project was released on August 25<sup>th</sup>- the numbers received from this solicitation will help to comprise the project Guaranteed Maximum Price (GMP). The Bid opening for the 7 contracts comprising the overall project is scheduled for September 27<sup>th</sup>.
- City Auditor Phil Rubley is scheduled to make his audit presentation at the October 17<sup>th</sup> Council meeting.

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- The NW Parking Lot Reconstruction Project is approximately 50% complete. Remaining concrete work is expected to be accomplished during the week of September 18<sup>th</sup>.
- City Clerk Jeaniene McClellan received the new election equipment from the County on September 14<sup>th</sup>. This equipment is generally smaller, lighter and more computerized than before. However, the process for the voters will remain largely the same.
- The SAW Grant is still active and Fleis & VanderBrink will be meeting with us on the 27<sup>th</sup> to provide an update on the grant and associated work. They will also be coming to provide an update on the work at an upcoming Council meeting.
- DPW Superintendent Jay Best was able to get Braman Roofing out to examine and repair conditions suspected of causing leaks at the Community Center and Hudson Carnegie District Library.

**ADJOURNMENT:**

**746526:**

Motion by Carl Sword, seconded by Rick Moreno to **adjourn the meeting at 7:43 p.m.**

APPROVED: \_\_\_\_\_  
Carmel Camp, Mayor

ATTEST: \_\_\_\_\_  
Linda J Cross, Deputy City Clerk

REVIEWED BY: \_\_\_\_\_  
Denis F. Jodis, City Attorney  
Dated: \_\_\_\_\_