

**PLANNING COMMISSION
121 N. CHURCH STREET – HUDSON MI
REGULAR MEETING
June 25, 2012
6:30 P.M.**

The regular meeting was called to order to by Chairman Sue Minton at 6:31 p.m.

ROLL CALL: PRESENT: Sue Minton, Dr. Jim Spencer, Jr., Jerry Tanner, Sr., Rob Hall, Donna Klinger, Namrata Carolan, Linda Robinson, and Nathan Van Wieren

ABSENT: Brad Vande Zande

OTHERS: City Manager Steve Hartsel and City Clerk Judy Tanner

ORDERS OF THE DAY:

Excuse Absent Member(s):

Motion by Namrata Carolan, seconded by Rob Hall to **excuse Brad Vande Zande from the meeting**, CARRIED: 8-0 by roll call vote.

Minutes:

Motion by Namrata Carolan, seconded by Nathan Van Wieren to **approve the minutes of April 23, 2012, and place on file**, CARRIED: 8-0 by roll call vote.

NEW BUSINESS:

Discussion: FY 2013 CMAQ Application: Sunrise Meadows Connector Trail:

City Manager Steve Hartsel advised the Commission that it is time to submit the annual application for Congestion Mitigation Air Quality (CMAQ) projects for the next fiscal year. The State's fiscal year starts October 1st. He reminded the Commission that the funding that we received last year for three consecutive fiscal years was for the next phase of the north trail. We were allocated \$107,000.00 in grant money for next year with a projected match of \$26,750.00 for a total project cost of \$133,750.00. Mr. Hartsel provided the Commissioners with a copy of the Hudson Trail Plan Overview, and explained that the next phase would now combine the two projects into one for the same amount of money that would include the proposed North (Murdock) Trail for FY12 over to the proposed Sunrise Meadows Connector Trail for FY13. Mr. Hartsel also advised the Commissioners of the stumbling blocks that we have ran into due to personnel changes within MDOT, and he will be working closely with the new person to make sure we would be approved for the rest of our funding.

Mr. Hartsel advised that he met with some resistance, but has been working closely with members of the school board and other school administration members, and have identified a tentative way to route the connector to find the least amount of interference crossing the cross country track.

This phase would close the loop that that has begun to be formed, and would allow a second way to get into town from Sunrise Meadows besides driving a car. This is what Congestion Mitigation Air Quality funding is for to find other ways to get around besides driving. After the next phase is complete it would just leave the South Connector Trail that would connect to Memorial Park. This would be the last year of budgeting for 2014, and we have already been allocated \$92,000.00 from Region 2 with a local match of 23,000.00 totaling \$115,000.00.

Motion by Namrata Carolan seconded by Jim Spencer to **approve submitting the FY Year 2013 CMAQ Application for the Sunrise Meadows Connector Trail**, CARRIED: 8-0 by roll call vote.

UNFINISHED BUSINESS:

There was no unfinished business.

VISITORS BEFORE COMMISSION:

None

CITY MANAGER'S REPORT:

- The façade project for the former Bank of Lenawee building at the corner of Main and Church is expected to get underway in early August. The preconstruction meeting will be held on July 27th. The goal is to complete the exterior façade portion before winter, with the internal work on the building taking place then. The other three projects, 218 W. Main Street is all done but a few touch-ups; 300 W. Main Street is moving extraordinarily slowly; and 305 W. Main Street is moving along quickly, with the windows already replaced, and they will be changing out the two main doorways replacing the oval glass with square glass. The color scheme will be tan, cream and dark red trim pieces. The site review for the project with the State went very well.
- The DDA has a paint program that is about ready to become active with up to \$1,000.00 of reimbursement per applicant for painting within the DDA district. The applications are done and ready for pulling.
- We now have a permanent large tractor/truck pull track that is 30 ft. wide and 350 ft. long topped with about a foot of clay in front of the WWTP. It will be used during the Bean Creek Heritage Festival, and we are trying to get some sort of a tractor-pull instead of a band on the evening of our mid-summer events after the water-ball tournament. It looks as though it will be around August 4th the same weekend as the 127 Yard Sales and City Wide Garage Sales.
- Ray Lennard has informed us that between 80-100 Ford Model T's are expected in town between 9 and 11 a.m. on Saturday, August 25th as part of the Michigan Jamboree of Model T's. I will be taking the idea to Council for approval to stage a historic scene downtown by having no parking there during this time (except for the Model T's), closing the trunkline for two hours, and by chalking the parking spaces at angles the way they used to be.
- All the industries seem to be doing pretty well in town. We have finally been able to submit the grant payment application to the MEDC for the 2010 Kecy Machinery & Equipment Grant. This is expected to result in a payment of \$180,000.00 to Kecy, now that the company has fully met the grant requirements of creating over 30 new full-time positions.
- Tomorrow morning they will start paving the 1100 ft. of the new Phase 4 portion of Steger Industrial Drive and should be done by the end of the week. The crew will then be moving to Addison for a parking lot job, and return in a month or two to begin the final phase finishing the whole road to complete the loop. Dependent on LDFA decision for curb and gutter we hope by the end of the fiscal year Steger Industrial Drive will be complete.
- I'm expecting a site plan from the developer in the near future for the 12-Unit Senior Apartments off McClellan Street. I will then bring the site plan to the Planning Commission for review.
- Construction has now begun on a new single-family residence being built in the northwest corner of Sunrise Meadows.
- We have received more inquiries for retail in different parts of town.

- The new budget year starts on Sunday, July 1st, and I'm happy to say that pretty much everything that the Planning Commission approved and budgeted for 2012/13 as far as the Capital Improvement Plan is expected to happen.
- I would like the Commission to start thinking now on what you would like to see on next year's Capital Improvement Plan as well as any topics that you would like to see on the agenda for the next meeting and get back with me.

COMMISSION COMMENTS:

ADJOURNMENT:

Motion by Jerry Tanner, seconded by Nathan Van Wieren to **adjourn the meeting at 7:12 p.m.** There were no objections.

ATTEST: _____
Judith A. Tanner